

RSA Governing Board:
Jean Hatch, Founder & President
Heather Wright, Vice President
Lisa Stewart, Treasurer
Jonathan Sheldon, Secretary
Daria O'Brien, Community Member
Antonio Cota, Community Member



Lane Carlson, Executive Director

May 9, 2023

Governing Board Meeting Adjournment

Please be advised that tonight's regularly scheduled Governing Board meeting will be adjourned to **Tuesday, May 16th @ 5:15 p.m.** due to lack of quorum.

Quorum Requirements:

A majority of the voting members of the Board shall constitute a quorum of the Board, which is necessary for the Board to transact business. Should there be less than a majority of the Board present at any meeting, the meeting shall be adjourned.

We apologize for any inconvenience this has caused.

Thank you,

Tiffany Blasingame
RSA Governing Board Secretary



Date: Tuesday, May 16, 2023
Location: 955 Inspiration Place, Redding
Community Room
Open Session 5:15pm

Meeting called to order by Presiding Officer
 Roll Call/Establish Quorum:

Jean Hatch, President _____	Jonathan Sheldon, Vice President _____
Lisa Stewart, Treasurer _____	Tiffany Blasingame, Secretary _____
Daria O'Brian, Community Member _____	Antonio Cota, Community Member _____

Additional Non-Voting Participants:

Lane Carlson, Executive Director _____	Wendy Sanders, Special Ed Director _____
Carol Wahl, Principal _____	Sophia Zaniroli, Vice Principal _____
Rebecca Lahey, Staff Liaison _____	Robyn Stamm, Business Service Provider _____

Open Session: 5:15 PM

Roll Call/Establish Quorum:

Public Forum for Non-Agenized Items & Closed Session:

Hearing of persons desiring to address the Board on closed session item or a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

Adjourn to Close Session

- Public Employee Performance Evaluation: Executive Director; pursuant to Government Code Section 54957

Resume Open Session:

Roll Call/Establish Quorum:

Report Out on Closed Session:

Director Report:	(5 Min)
Principal Report:	(5 Min)
Vice Principal Report:	(5 Min)
Staff Liaison Report:	(5 Min)
Governing Board Report:	(5 Min)
Governing Board Correspondence:	(5 Min)

Public Forum:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 4/4/2023 Governing Board Minutes
- 1.2 Approve April 2023 Warrants
- 1.3 Approve Disposal of Outdated Library Books
- 1.4 Approve 2023/24 RSA/Columbia MOU Renewal – 2nd Read
- 1.5 Approve 2023/24 Library Information Specialist Calendar – New

REGULAR AGENDA

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

Discussion/Action Agenda

Financial Reporting

- 2.1 Discussion: Finance Committee Meeting Update (10 Min)
 - 2.1.1 RSA vs. Columbia ESD Salary Schedule Comparisons
- 2.2 Discussion/Action: 2023/24 General Extra Duty Stipend Salary Schedule – Amended (10 Min)

General Reporting

- 2.3 Discussion/Action: High School Building Committee Update (10 Min)
- 2.4 Discussion/Action: 2024 RSA French Immersion Trip (10 Min)
- 2.5 Discussion: 2023/24 Governing Board Openings (5 Min)
- 2.6 Discussion/Action: Approve June 6, 2023 Board Meeting Date (5 Min)

Personnel Reporting

- 2.7 Discussion/Action: Resolution 2022-23-03 to Establish TK Professional Experience Equivalency (10 Min)
- 2.8 Discussion: Teacher on Special Assignment Job Description – 1st Read (10 Min)
- 2.9 Discussion: Teacher on Special Assignment Calendar – 1st Read (5 Min)
- 2.10 Discussion/Action: Review of Administration Organization (10 Min)
 - 2.10.1 Summary of Admin Positions – Amended
 - 2.10.2 K-12th Organizational Charts – Amended

2.11 Discussion/Action: Personnel Updates

(5 Min)

Resignations:

- o Rachel Crew – 5/31/2023 Middle School ELA Teacher
- o Jessee Pyron – 5/30/2023 Paraprofessional
- o Wendy Ruloph - 4/17/2023 Lead Paraprofessional
- o Caitlyn Spina - 5/30/2023 School Psychologist

Retirement:

- o Rachel Dressel – 5/30/2023 Cooking Elective Teacher
- o Wendy Sanders – 8/15/2023 SpEd/MTSS Director

Employment Updates:

- o Jennifer Holien – 2023/24 Library Information Specialist

New Hires:

- o Christina Bryant – 8/9/2023 Middle School ELA Teacher

Meeting Adjournment:

Next Regular Meeting:

Date: Tuesday, June 13, 2023
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Main Office at 530-247-6933 for assistance. Notification at least 48 hours before the meeting will enable the school to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Item 1.1 – 4/4/2023 Governing Board Minutes

PREPARER: Tiffany Blasingame/Adel Morfin

RECOMMENDATION: Motion to Approve Minutes.

BACKGROUND:

See Attached Minutes

REFERENCE:



REDDING SCHOOL of ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Un-Adopted Board Meeting Minutes

Tuesday, April 4, 2023

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Jean Hatch at 5:45 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	_____X_____
Jonathan Sheldon, Vice President	_____X_____
Lisa Stewart, Treasurer	_____X_____
Tiffany Blasingame, Secretary	_____X_____
Daria O'Brien, Community Member	_____X_____
Antonio Cota, Community Member	_____AB_____

Additional Non-Voting Participants

Lane Carlson, Executive Director	_____X_____
Wendy Sanders, Special Ed Director	_____X_____
Carol Wahl, Principal	_____X_____
Sophia Zaniroli, Vice Principal/Teacher	_____AB_____
Robyn Stamm, Business Serv Provider	_____X_____
Cathleen Serna, Business Serv Provider	_____X_____
Rebecca Lahey, Staff Liaison	_____X_____

Board Recorder: Tiffany Blasingame

Onsite Guests: Jordan Valenzuela

DIRECTORS REPORT:

- Lane Carlson:

Reported meeting with TBC in preparation for Moana Jr. musical. The musical is in the RSA amphitheater. There are a lot of parent volunteers putting in a lot of hours. Lane has been collaborating with the YMCA on designating some ELOP funds towards after school activities for certain qualifying families at no cost. Western Association for Schools and Colleges (WASC) accreditation is coming up. Lane has been getting input from teachers, counselors, and administrators, who have worked together to author our School Report for our WASC virtual visit, which will take place on May 8th.. Mike Mangas interview and RSA campus visit went great. If you google Principal for the Day KRCR, you can take a look.

PRINCIPAL REPORT:

- Carol Wahl:

Reported making it through middle school field trips. They were fun. Good to see the 8th graders in a different light and connect with them before promotion. A lot of staff chaperoning 6-8th grade trips. Theme Day planning and execution on Friday of this week. Efforts are forward with communicating to parents about the snow make up day through Newsletters, ParentSquare etc. Spring Survey went out on Friday. RSA has received 68 responses so far. Hoping to get info and to read the comments for feedback. Carol reported seeing a trend in response to dislike of ParentSquare because of the two step sign in to view the messages. State testing is coming up after Spring Break, followed by Moana Jr. school production.

STAFF LIAISON REPORT:

- Rebecca Lahey:

Rebecca reported that this Friday is Renaissance Theme Day. Hoping the weather forecast will change and there will be no rain. Kids are excited for the planned activities which include: dressing up, crafts, school assembly, and the coronation of a King and Queen from middle school.

Mrs. Thomas and ASB Student Council have organized a diaper and wipes drive for April Child Abuse Prevention Month and are looking for donations during.

GOVERNING BOARD REPORT:

- **Jean Hatch:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time
- **Tiffany Blasingame:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time

GOVERNING BOARD CORRESPONDENCE:

- The board acknowledges having received and reviewed board correspondence from Andy McCurdy and no action was taken.

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 3/14 & 3/21 Governing Board Minutes
- 1.2 Approve March 2023 Warrants
- 1.3 Approve RSA Donation
- 1.4 Approve Disposal of Outdated Technology Equipment
- 1.5 Approve High School Dual Enrollment Coordinator Stipend Job Description – 2nd Read
- 1.6 Approve 2023/24 SUHSD Technology & Cloud Management Agreements
- 1.7 Approve K-12 Personnel Calendars
 - 1.7.1 2023/24 Attendance Calendar
 - 1.7.2 2023/24 Business/Payroll Calendar
 - 1.7.3 2023/24 K-8 Certificated Calendar
 - 1.7.4 2023/24 Executive Director Calendar
 - 1.7.5 2023/24 Facilities/IT Tech Calendar
 - 1.7.6 2023/24 Facilities (Part-Time) Calendar
 - 1.7.7 2023/24 Facilities (Weekend) Calendar
 - 1.7.8 2023/24 Mandarin Classified Calendar
 - 1.7.9 2023/24 Paraprofessional (Full-Time) Calendar
 - 1.7.10 2023/24 Paraprofessional/Elective (Part-Time) Calendar
 - 1.7.11 2023/24 Principal Calendar
 - 1.7.12 2023/24 Receptionist/Health Clerk Calendar
 - 1.7.13 2023/24 School Secretary Calendar
 - 1.7.14 2023/24 School Registrar Calendar

- 1.7.15 2023/24 Vice Principal Calendar
- 1.7.16 2023/24 Special Education/MTSS Administrative Assistant Calendar
- 1.7.17 2023/24 Special Education/MTSS Counselor/Nurse/Speech & Lang Path/Psychologist/Ed Specialist
- 1.7.18 2023/24 Special Education/MTSS Director Calendar

- 1.7.19 2023/24 High School Certificated Calendar
- 1.7.20 2023/24 High School Counselor

Jonathan Sheldon moved to approve the consent agenda as listed, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion/Action: Umpqua Bank FSA Account Closure Effective 6/30/2023

Lane Carlson reported the FSA Account is an old account that has not been used for a year and a half. Lisa Stewart stated it was a good idea to close the account because charges could be applied for no activity. Cathleen Serna commented that any remaining monies left in the account would go back to the charter school.

Daria O'Brien moved to approve Umpqua Bank FSA Account Closure Effective 6/30/2023, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

2.2 Discussion/Action: Acknowledgement of Theater Boost Club under FPAE

Tiffany Blasingame reported that she is the treasurer for Foundation for Promoting Arts Education (FPAE) and is currently consolidating the financials for Theater Booster Club (TBC) and Parent Teacher Club (PTC) under FPAE for tax reporting purposes. During that process it was discovered that the operating bank account for TBC was registered under RSA Inc FEIN number. In order to fix the error, FPAE requests that RSA's Governing Board acknowledge that FPAE controls TBC funds and will remove said funds from the bank account registered under RSA, Inc EIN and bring the monies over to a new account registered under FPAE FEIN.

Lisa Stewart moved to approve Acknowledgement of Theater Boost Club Funds under FPAE FEIN, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

2.3 Discussion/Action: RSA/Key Charter Advisors, LLC Service Agreement Termination

Lane Carlson reported the agreement between RSA & Key Charter School Advisors (Karl Yoder) had been mutually terminated. No fees are associated with the termination of the contract. Tiffany Blasingame asked who the building committee planned to work with for questions related to high school building funding. Lane Carlson stated The High School Building Committee was proposing to work with Ziegler Group for bond financing.

Daria O'Brien moved to approve Acknowledgement of Theater Boost Club under FPAE as listed, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

2.4 Discussion: High School Building Committee Update

Lane Carlson reported that NMR is working on a preliminary design proposal for the high school campus. He met with them to go over preliminary concepts for modifications to the standard roof line to match the main campus, exterior surface options and initial design concepts. A portion of the committee met with the Ziegler Group to discuss bond financing versus bank financing for the project scope. Lisa Stewart inquired about the RFP for the banks and Lane reported it had been drafted and would be distributed in the coming weeks.

2.5 Discussion: 2023/24 RSA/Columbia MOU – 1st Read

Lane Carlson presented the initial draft of the 2023/24 RSA/Columbia MOU and highlighted the changes from the previous year. Lane reported that RSA completed the new website posting requirements and found it is a common agreement in

MOU's with Charter Schools and the District. Wendy Sanders noted a correction needed in the language within section D "Disputes between the Charter and School District." A final draft will be presented in May for board approval.

2.6 Discussion: Review Governing Board Application

Lane Carlson presented the Board Application for review and proposed possibly updating it moving forward. Lisa Stewart suggested adding dates and calendars, what happens if you are absent a lot, expected time commitment, RSA Bylaws, and board policy.

Jean Hatch stated that all documents should match and be cross referenced for consistency with RSA's Charter.

Carol Wahl stated that it did not make sense that every time RSA updated a policy or bylaws, that RSA would have to update the Charter document. She believes there is a line built into the Charter that acknowledges that RSA will abide by current laws and/or policies. Jean Hatch suggested bringing a draft of the application, with proposed changes, and finding out if the Charter agreement has to be updated every time RSA makes a change. Carol Wahl suggested board members should be involved as to not require too much time from the Executive Director.

2.7 Discussion/Action: Injury & Illness Prevention Plan – Amended

Carol Wahl reported the separate stand-alone COVID policy on Safe Return to In-Person Learning Plan, which had been in place, would now be combined with the Injury & Illness Prevention Plan. The most recent updates to these policies are reflected in the current document. Carol cross referenced requirements versus recommendation from OSHA and CDPH.

Lisa Stewart moved to approve the Amended Injury & Illness Prevention Plan as written, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

2.8 Discussion/Action: Curriculum Development & Modification Policy – Amended

Lane Carlson stated that the policy is an interfacing policy with the board and the school. In reviewing it, it should reflect the actual practice of the curriculum planning process. Tiffany Blasingame explained that one of the reasons that these policy amendments are coming up is that they are being reviewed before finalizing the Board Guide/Handbook draft that is currently in development. Whereas the handbook is documenting actual practice. She stated there is a need for the policies to match actual practice and how the board would like it to be reflected moving forward.

Daria O'Brien moved to approve the amended Curriculum Development & Modification Policy as written, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

2.9 Discussion/Action: Board Duties & Responsibilities: Delegation of Power – Amended

Jean Hatch inquired where the policy changes came from. Lisa Stewart stated that the purpose is clarifying the board duties versus Administration. Tiffany Blasingame stated that operations are strong when the policies are updated and reflect what is actually, being done. Jean Hatch suggested double checking to confirm whether or not there are any policy changes that are included in the current Charter Agreement and if the board needs to update the Charter. Jean Hatch plans to reach out to Eric Premac at CSDC to get clarification. She recommended moving the policy to the consent agenda for review next month.

Jonathan Sheldon moved to approve the amended Board Duties & Responsibilities: Delegation of Power as written, seconded by Lisa Stewart.

Jon Sheldon moved to rescind his previous motion. The motion was seconded by Lisa Stewart.

Item was presented as informational only. No action was taken.

2.10 Discussion/Action: Personnel Updates

Lane Carlson reported the new custodian is doing well. He stated the SpEd/MTSS Coordinator position was renegotiated to SpEd/MTSS Director instead and placed on the Admin Salary Schedule.

Lisa Stewart moved to approve the Personnel Updates as listed, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

ADJOURNMENT:

Meeting adjourned at 6:50 p.m.

NEXT REGULAR MEETING:

Date: Tuesday, May 9, 2023
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

Tiffany Blasingame
RSA Governing Board Secretary

Board Approval Date

DRAFT

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.2 – April 2023 Warrants

PREPARER: Adel Morfin

RECOMMENDATION: Motion to Approve Warrants

BACKGROUND:

REFERENCE:

See Attached Warrant Summary Report (ReqPay12C)

Checks Dated 04/01/2023 through 04/30/2023

Board Meeting Date May 9, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010955998	04/06/2023	ACCU-Print	62-5870	Mar 2023 Fingerprint Rolling Service Fee		72.00
9010955999	04/06/2023	Amazon, Inc	62-4310	Indoor String Lights	11.78	
				K-2 Theme Day Supplies	139.45	
				SpEd EZ Laminator Refill Cartridge	83.64	
			62-4510	Adjust 5X Magnifier Floor Lamp	60.80	295.67
9010956000	04/06/2023	Amberly & Chad Stauffer	62-4310	Art/Craft Supplies		51.58
9010956001	04/06/2023	AT&T Payment Center 530-223-1951 397 4	62-5910	3/17 - 4/16 Emergency Telephone Lines		4,624.28
9010956002	04/06/2023	Cal Dept of Tax & Fee Admin	62-4510	JAN-MAR 2023 USE TAX	.35	
			62-9503	JAN-MAR 2023 USE TAX	267.65	268.00
9010956003	04/06/2023	California Dance Company	62-5880	Mar 2023 Aerial Skills Lessons	60.00	
				Mar 2023 Ballet Lessons	122.00	
				Mar 2023 Tumbling & Hip Hop Dance Lessons	122.00	304.00
9010956004	04/06/2023	Charter Communications	62-5910	Apr 2023 Telephone Service		2,231.35
9010956005	04/06/2023	Charter Schools Development Ce	62-5300	2023 CSDC Annual Membership Renewal		1,803.00
9010956006	04/06/2023	City of Redding Utilities Acct 0206257-8	62-5516	Mar 2023 Electricity/Sewer Utilities	10,882.39	
			62-5518	Mar 2023 Electricity/Sewer Utilities	811.11	11,693.50
9010956007	04/06/2023	Deborah L. Salyers	62-5880	Mar 2023 Draw & Paint Lessons		15.00
9010956008	04/06/2023	DEBREE, GAVIN M	62-5211	Mar 2023 Mileage		67.33
9010956009	04/06/2023	DISKIN, CAROLYN P	62-5200	3/15 - 3/16 Conf Parking & Bridge Tolls		81.00
9010956010	04/06/2023	Dreamweaver Dance Theatre	62-5880	Mar 2023 Ballet Lessons		100.00
9010956011	04/06/2023	HOLIEN, JENNIFER L	62-4310	Giant Coloring Animals/Mandala Poster	18.33	
				Giant Coloring Flower Poster	20.37	
			62-5211	3/25 Mileage Reimb for Mathcounts Competition	271.05	309.75
9010956012	04/06/2023	Mission Linen & Uniform Serv	62-5530	3/30 Logo Mat Laundry Service		165.45
9010956013	04/06/2023	Pitney Bowes Global Financial Services LLC	62-5620	4/30 - 7/30 Postage Machine Lease		90.88
9010956014	04/06/2023	Platt Electric Supply, Inc.	62-4540	40 Watt T12 Rapid Start Fluor Bulb - Port 2		60.92
9010956015	04/06/2023	POTTS, MARYANN W	62-5211	3/30 - 3/31 Shasta Charter Academy Mileage		9.17
9010956016	04/06/2023	Redding Music School	62-5880	Mar 2023 Guitar Lessons		100.00
9010956017	04/06/2023	SCOTT, DONNA G	62-4310	Felt & Ink Stamps	11.28	
				Felt Fabric	4.28	
				Self Ink Stamp	12.82	
				Turkey Feathers	8.57	36.95
9010956018	04/06/2023	Shasta Family YMCA	62-5880	Oct 2022 wim Lessons		29.00
9010956019	04/06/2023	Sun Oaks Tennis & Fitness The Walsh Group, Inc	62-5880	Feb 2023 Gym Membership	43.00	
				Mar 2023 Gym Membership	43.00	86.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/01/2023 through 04/30/2023

Board Meeting Date May 9, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010957258	04/20/2023	Amazon, Inc	62-4310	Student Planner for High Sch	9.60	
				Toner for Classrooms	100.80	
			62-4350	Magnets	128.40	238.80
9010957259	04/20/2023	Amberly & Chad Stauffer	62-4310	Gel Pens & Erasers	18.89	
				Printer Paper & Cardstock	16.07	
				Tempera Paint	51.47	86.43
9010957260	04/20/2023	BURKETT, THOMAS	62-4310	Evans Clear Drumhead	19.29	
				Mallets	27.87	
				Pilot Erasable Pens	20.11	
				Ribbons for May Pole	71.26	138.53
9010957261	04/20/2023	California Safety Company, Inc	62-5630	Apr 2023 Alarm Monitoring Fees		200.00
9010957262	04/20/2023	CARCAMO, ELSA G	62-5211	Mar 2023 Nurse Mileage		105.72
9010957263	04/20/2023	CARLSON, LANE B	62-4310	Pizza & Cheesy Bread for High Sch Theme Day	67.37	
			62-4330	Breakfast Items for All Staff Mtg 4/17	93.40	160.77
9010957264	04/20/2023	City of Redding Utilities Acct 0210456-0	62-5517	Mar 2023 Garbage Utility Services		721.51
9010957265	04/20/2023	Columbia Elem School District	62-5825	Qtr3 Business Services Agreement		21,849.00
9010957266	04/20/2023	Department of Justice Account Office/Cashiering Unit	62-5870	Mar 2023 Livescan Fingerprinting Apps		128.00
9010957267	04/20/2023	E-Rate Advisors, Inc.	62-5804	E-Rate Consulting Services		600.00
9010957268	04/20/2023	Eide Bailly LLP	62-5820	Prep Tax Exempt Org Form 990 for 6/30/21		800.00
9010957269	04/20/2023	Essex Solar, Heating & Air Inc	62-5630	Service Call Diagnostic on Portable 3 Thermostat		125.00
9010957270	04/20/2023	Evapco, Inc.	62-5890	Apr - Jun 2023 Evapco Cooling Tower Service (YR 1 of 3)		869.50
9010957271	04/20/2023	JACOBSEN, BRIDGETTE R	62-8699	Re-Issue Stale Dated Warranr 9010933981		17.00
9010957272	04/20/2023	Jesse Ajamian	62-5880	Mar 2023 Piano Lessons		90.00
9010957273	04/20/2023	Kerri Loomis	62-4310	Craft Supplies for Frog & Toad Perf	5.35	
				Fabric for Frog & Toad Perf	11.56	
				Mailboxes for Frog & Toad Perf	14.52	
				Paint & Fabric Supplies for Frog & Toad Perf	49.84	
				Paint Supplies for Frog & Toad Perf	12.23	
				Tape, Glue, Lamps Frog & Toad Perf	34.13	127.63
9010957274	04/20/2023	Mendes Supply Company	62-4515	Cable for Floor Machine	81.40	
				Paper Towels & Bath Tissue	344.23	
				Trash Can Liners	91.06	
				Trash Can Liners & Floor Pads	679.43	1,196.12
9010957275	04/20/2023	MORFIN, AUDELIA	62-4330	Pizza for Board Mtg	27.84	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/01/2023 through 04/30/2023

Board Meeting Date May 9, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010957275	04/20/2023	MORFIN, AUDELIA	62-4330	Utencil Caddy & Plastic Cups for Mtgs	33.76	
			62-5211	Mar 2023 Mileage Reimb	74.80	136.40
9010957276	04/20/2023	Mountain Valley Special Ed JPA Business Department	62-5100	Mar 2023 SpEd Services		1,425.49
9010957277	04/20/2023	Nicole Holland	62-4310	Kelloggs Cereal for Science Lab		5.49
9010957278	04/20/2023	Ninja Coalition HQ, Inc.	62-5880	Mar 2023 Ninja Training Lessons		198.00
9010957279	04/20/2023	NOBLE, SHERI R	62-4310	Medieval Classroom Costumes for Theme Day		154.14
9010957280	04/20/2023	ODP Business Solutions, LLC	62-4310	Class Office Supplies	293.30	
				Class Supplies	96.03	
				Construction Paper	30.01	
				Jumbo Paper Clips	7.23	
				Paper Clips	3.42	
				Return Small Paper Clips	7.60-	422.39
9010957281	04/20/2023	One Mind Jiu Jitsu	62-5880	Mar 2023 Jiu-Jitsu Lessons		80.00
9010957282	04/20/2023	Pace Supply Corp	62-4515	Waterfree Urinal Cartridges		638.89
9010957283	04/20/2023	Prime Foundations Kaitlin Hutchins	62-5880	Mar 2023 Horseback Riding Lessons		200.00
9010957284	04/20/2023	Rachel Dressel	62-4310	4/4 Cooking Elective Groceries		53.43
9010957285	04/20/2023	Redding Area Bus Authority	62-5806	Mar 2023 RABA Youth Bus Passes		29.00
9010957286	04/20/2023	Redding Performing Arts Center Kenneth B. Baumann	62-5880	Mar 2023 Piano Lessons	140.00	
				Mar 2023 Theater & Dance Lessons	210.00	
				Mar 2023 Violin & Theater Lessons	100.00	450.00
9010957287	04/20/2023	RSA Theater Booster Club Attn: Treasurer	62-4310	Amazon Snail Costume for Frog & Toad Perf		55.75
9010957288	04/20/2023	SCOTT, DONNA G	62-4310	Drumstick Ice Cream for Rewards		31.96
9010957289	04/20/2023	Shara Presidio	62-5804	3/8 - 3/10 Aeries Consulting Services		562.50
9010957290	04/20/2023	Shasta - Trinity Schools Insurance Group - Dental	62-9551	May 2023 Dental Preimiums		6,156.08
9010957291	04/20/2023	Shasta - Trinity Schools Insurance Group - Vision	62-9552	May 2023 Vision Preimiums		1,260.00
9010957292	04/20/2023	Shasta - Trinity Schools Insurance Group - Medical	62-9550	May 2023 Medical Preimiums		50,748.00
9010957293	04/20/2023	Snow Mountain Natural Spring Water, Inc.	62-5610	Water Disp Rental for Science Portable 1		12.00
9010957294	04/20/2023	Summer Head	62-4310	Art Supplies	94.85	
				Consumable Sch Supplies	51.81	146.66
9010957295	04/20/2023	US OMNI & TSACG Compliance Ser	62-5860	Mar 2023 TSA Admin Compliance Services		15.00
9010957296	04/20/2023	WAHL, CAROL A	62-4330	Coffee Supplies for All Staff Mtg 4/17		19.85
9010958210	04/27/2023	Amazon, Inc	62-4310	Classroom Supplies	340.01	
				K-5th Cum Folder Labels	89.72	
				Open Vary Carefully - Library Book	25.59	455.32
9010958211	04/27/2023	AT&T Payment Center 530-223-1951 397 4	62-5910	Apr 2023 Emergency Telephone Lines		4,255.24

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 04/01/2023 through 04/30/2023

Board Meeting Date May 9, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010958212	04/27/2023	California Charter Schools JPA CharterSAFE	62-5400	Apr 2023 CharterSafe Premium/WC/Fire Pkg		18,560.00
9010958213	04/27/2023	City of Redding Utilities Acct 0206257-8	62-5516	Apr 2023 Electricity/Sewer Utilities	8,084.89	
			62-5518	Apr 2023 Electricity/Sewer Utilities	811.11	8,896.00
9010958214	04/27/2023	Columbia Elem School District	62-5850	QTR 3 Oversight Fees		17,679.36
9010958215	04/27/2023	DRESSEL, MICHAEL G	62-4310	Badminton Shuttlecocks		6.42
9010958216	04/27/2023	Growing Healthy Children Therapy Services, Inc.	62-5100	Jan 2023 Occupational Services	1,222.56	
				Mar 2023 Occupational Services	2,067.12	3,289.68
9010958217	04/27/2023	HANAGAN, LIQIN D	62-4310	Acrylic Paint	12.85	
				Ear Buds, Labels, Paper Clips	12.07	24.92
9010958218	04/27/2023	HESS, DAWN L	62-4310	Rugs for Chime Class		50.71
9010958219	04/27/2023	J.W. Pepper & Son, Inc.	62-4310	Old King Cole		49.99
9010958220	04/27/2023	LINDBERG, KATHRYN	62-4310	Felt for Headbands	39.22	
				Ribbon for Headbands	6.73	45.95
9010958221	04/27/2023	Math-U-See Inc.	62-4100	WriteShop Writing Curriculum		719.96
9010958222	04/27/2023	NCS Pearson Inc	62-5801	Mar 2023 Digital Pysch Assessments		18.00
9010958223	04/27/2023	NICHOLS, ELEANOR J	62-4310	Feather Quil Ballpoint Pens		45.02
9010958224	04/27/2023	Rachel Dressel	62-4310	Cooking Elective Groceries		149.86
9010958225	04/27/2023	SCOTT, DONNA G	62-4310	Poster Board	14.21	
				Stamps	35.09	
				Yardsticks for Signage	9.52	58.82
9010958226	04/27/2023	Shasta County Office of Ed Attn: Business Office	62-4310	County Spelling Bee 2023 Competition		100.00
9010958227	04/27/2023	The Brass Reed	62-4310	Used Viola & Supplies, Violin Strings & Reeds		981.76
9010958228	04/27/2023	The Pitney Bowes Bank Inc. Purchase Power	62-5930	Postage Machine Ink		183.07
9010958229	04/27/2023	WARMINGTON, ERIKA A	62-4310	Alum Foil & Clear Sheet Proctect	36.85	
				Dawn Soap	11.56	
				Puff Paint	22.65	
			62-5200	4/12 - 4/16 Sac Terminal Parking for NAEA Conf	60.00	
				4/12 NAEA Uber Airport to Hotel	20.99	
				4/16 NAEA Uber Hotel to Airport	21.98	174.03
9010958230	04/27/2023	ZEHNLE, CARLA K	62-4310	Markers & Candy		26.48
9010958231	04/27/2023	ZUIDEMA, HUI SHU S	62-4310	All Things Considered: Adv Chinese Reader	5.93	
				Circles Geometry Wrksheet	19.95	
				Correction Tape	12.86	

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ESCAPE ONLINE

Checks Dated 04/01/2023 through 04/30/2023

Board Meeting Date May 9, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010958231	04/27/2023	ZUIDEMA, HUI SHU S	62-4310	Just Friends & Ziao Ming Chinese Companion Readers	27.78	
				Pilot Ball Point Pens	16.08	
				Primary Math Text/Wrk Books	24.52	
			62-5200	2023 National Chinese Language Conference Reg	150.00	257.12
Total Number of Checks					83	168,777.58

Fund Summary

Fund	Description	Check Count	Expensed Amount
62	CharterSchoolsEnterprise	83	168,777.58
	Total Number of Checks	83	168,777.58
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		168,777.58

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.3–Approve Disposal of Outdated Library Books

PREPARER: Jennifer Holien, RSA Library

RECOMMENDATION: Motion to Approve Disposal of Outdated Library Books

BACKGROUND:

RSA is seeking to dispose of outdated/deleted library books that are no longer in use. The Library plans to give the books away to families during the Dragon Boat Festival in return for a small donation that will go towards new books for the Library.

➤ See Attached: List of Books for Disposal

REFERENCE:

Sale & Disposal of Books, Equipment, and Supplies Policy

Book Title	Author	Barcode	QTY	Est. Value
"Shouldn't you be in school?"	Snicket, Lemony.	T 21258	1 \$	-
"Who could that be at this hour?"	Snicket, Lemony.	T 25402	1 \$	-
101 Dalmatians : Walt Disney Records	Walt Disney.	T 1184	1 \$	-
101 Dalmatians 101 Dalmatians.	Smith, Dodie.	T 3408	1 \$	-
101 silly summertime jokes	Calmenson, Stephanie.	T 9296	1 \$	-
20,000 leagues under the sea	Verne, Jules.	T 14818	1 \$	-
2014 Almanac Kids: A World of Information at your Fingertips	Scholastic.	T 18790	1 \$	-
2019 book of world records	O'Brien, Cynthia	T 28048	1 \$	-
99 1/2 Animal Jokes, Riddles & Nonsense	Kowitt, Holly.	T 9389	1 \$	-
A big day for Brum	Hickle, Victoria.	T 8841	1 \$	-
A big fat enormous lie	Sharmat, Marjorie Weinman.	T 9069	1 \$	-
A Book of Sounds sl ch pr.	Hughes, Ann.	T 8846	1 \$	-
A boy at war : a novel of Pearl Harbor	Mazer, Harry.	T 14606	1 \$	-
A Boy In The Doghouse A Boy In The Doghouse.	Duffy, Betsy.	T 2040	1 \$	-
A Bug's Life: Flik's Perfect Gift Disney Pixar.	Disney.	T 23590	1 \$	-
A case for Jenny Archer	Conford, Ellen.	T 1230	1 \$	-
A Charmed Life	Disney, Walt.	T 5042	1 \$	-
A day no pigs would die	Peck, Robert Newton.	T 4738	1 \$	-
A different beat	Boyd, Candy Dawson.	T 949	1 \$	-
A friend to trust	Simon, Jenne.	T 28852	1 \$	-
A friendship for today	McKissack, Pat,	T 24046	1 \$	-
A funny man	Jensen, Patricia.	T 14193	1 \$	-
A hippopotamus ate the teacher	Thaler, Mike,	T 10760	1 \$	-
A house is a house for me	Hoberman, Mary Ann.	T 10701	1 \$	-
A journey of faith	Gregory, Kristiana.	T 16397	1 \$	-
A lantern in her hand	Aldrich, Bess Streeter,	T 9062	1 \$	-
A lion to guard us	Bulla, Clyde Robert.	T 143072	1 \$	-
A little princess	Burnett, Frances Hodgson,	T 1291	1 \$	-
A little shopping	Rylant, Cynthia.	T 13396	1 \$	-
A murderous yarn	Ferris, Monica.	T 10405	1 \$	-
A New Nation	Athearn, Robert G.	T 4663	1 \$	-
A Peaceable Kingdom The Shaker Abecedarius.	Provinsen, Alice.	T 9100	1 \$	-
A picture book of the U.S.A.	Goodman, Beth	T 11601	1 \$	-
A real Christmas this year	Williams, Karen Lynn.	T 14761	1 \$	-
A Real, Genuine Hero Dog Disney's Toontown.	Disney, Walt.	T 1912	1 \$	-
A Renaissance Town	Morley, Jacqueline.	T 9229	1 \$	-
A river dream	Say, Allen.	T 8548	1 \$	-
A summertime song	Haas, Irene.	T 2594	1 \$	-
A Treasury of stories for seven year olds	Blishen, Edward & Nancy	T 18445	1 \$	-
A walk in the desert	Arnold, Caroline.	T 11402	1 \$	-
A whale's tale	McBarnet, Gill.	T 12187	1 \$	-
Abby : secret at Cutter Grove	Walls, Pamela.	T 14227	1 \$	-
Abby, California gold	Walls, Pamela.	T 14231	1 \$	-
Abigail Adams : girl of colonial days	Wagoner, Jean Brown,	T 23838	1 \$	-
Abigail and the Lost Purse	Riggin, Lisa.	T 25642	1 \$	-
Abigail and the Tea Party	Riggins, Lisa.	T 25643	1 \$	-
Abigail, the breeze fairy	Meadows, Daisy.	T 23765	1 \$	-
About-face space race	Elmer, Robert.	T 13741	1 \$	-
Across five Aprils	Hunt, Irene.	T 14172	1 \$	-
Aesop's fables	illustrated by Pat Stewart.	T 144379	1 \$	-
Age of Steel Age of Steel.	Athearn, Robert G.	T 4711	1 \$	-
Aladdin and the Magic Lamp	Hirata, Shogo.	T 8856	1 \$	-
Aladdin in Genie Land	Nassar, Nabil.	T 15514	1 \$	-
Aladdin Wishful Thinking	Disney, Walt.	T 25583	1 \$	-
Alexander, who used to be rich last Sunday	Viorst, Judith.	T 16430	1 \$	-
Alice in Wonderland It's About Time!	Disney, Walt.	T 25591	1 \$	-
Alice the tennis fairy	Meadows, Daisy.	T 16727	1 \$	-
Alien secrets	Klause, Annette Curtis.	T 2039	1 \$	-
Aliens for dinner	Spinner, Stephanie.	T 10795	1 \$	-
All by myself	Mayer, Mercer,	T 14651	1 \$	-
All the better to see you with!	Wild, Margaret,	T 3026	1 \$	-
Almost Sisters	Makris, Kathryn.	T 2962	1 \$	-
Alphabears : an ABC book	Hague, Kathleen.	T 8859	1 \$	-
Am I the princess or the frog?	Benton, Jim.	T 14051	1 \$	-
Am I the princess or the frog?	Benton, Jim.	T 14344	1 \$	-
Amar, the Earth fairy	Lindner, Simone.	T 18372	1 \$	-
Amazing but True Sports Stories	Hollander, Phyllis & Zander.	T 150	1 \$	-
Amazing Creatures	Ottenheimer, Laurence.	T 5887	1 \$	-
Amazing World of Animals	Jeffries, Lawrence.	T 7231	1 \$	-
Amber Brown goes fourth	Danziger, Paula,	T 1409	1 \$	-
Amber Brown goes fourth	Danziger, Paula,	T 2898	1 \$	-
Amber Brown is feeling blue	Danziger, Paula,	T 2013	1 \$	-
Amelia hits the road	Moss, Marissa.	T 2583	1 \$	-
Amelia works it out	Moss, Marissa.	T 12325	1 \$	-
Amelia writes again!	Moss, Marissa.	T 8315	1 \$	-
Amelia's notebook	Moss, Marissa.	T 28528	1 \$	-
Amelie the seal fairy	Meadows, Daisy.	T 16728	1 \$	-

Book Title	Author	Barcode	QTY	Est. Value
American Heritage 1989		T 2453	1	\$ -
American Heritage 1992		T 2381	1	\$ -
American Heritage: The New World	Athearn, Robert G.	T 4168	1	\$ -
Among the hidden	Haddix, Margaret Peterson.	T 15225	1	\$ -
Amos Fortune, free man	Yates, Elizabeth,	T 15609	1	\$ -
Amy the Amethyst Fairy	Meadows, Daisy.	T 18424	1	\$ -
Amy the Amethyst Fairy	Meadows, Daisy.	T 23762	1	\$ -
An elephant never forgets	Bergen, Lara,	T 14551	1	\$ -
Anacaona, Golden Flower	Danticat, Edwidge,	T 23931	1	\$ -
Anastasia at your service	Lowry, Lois.	T 3697	1	\$ -
Anastasia Krupnik	Lowry, Lois.	T 4768	1	\$ -
Anastasia, ask your analyst	Lowry, Lois.	T 4239	1	\$ -
Anatole and the toyshop	Titus, Eve.	T 3139	1	\$ -
Ancient civilizations	Gandioli-Coppin, Brigitte.	T 10021	1	\$ -
Ancient Fire	Williams, Mark.	T 24016	1	\$ -
Angel child, dragon child	Surat, Michele Maria.	T 5268	1	\$ -
Angel in charge	Delton, Judy.	T 3754	1	\$ -
Angel Park all Stars #8 Championship Game.	Hughes, Dean.	T 141	1	\$ -
Animals and their hiding places	McCauley, Jane R.	T 7235	1	\$ -
Animals that Build their Homes	McClung, Robert.	T 5639	1	\$ -
Animals that live in trees	McCauley, Jane R.	T 5637	1	\$ -
Anne of Green Gables	Mattern, Joanne,	T 3132	1	\$ -
Anne of Green Gables and Anne of Avonlea	Montgomery, L.M.	T 2474	1	\$ -
Annie flies the birthday bike	Dragonwagon, Crescent.	T 8464	1	\$ -
Antarctica cruising guide	Carey, Peter W.	T 16755	1	\$ -
Anyone but me	Krulik, Nancy E.	T 18366	1	\$ -
Aquamarine	Hoffman, Alice.	T 26138	1	\$ -
Art Ideas	Watt, Fiona.	T 9262	1	\$ -
Arthur's Eyes.	Brown, Marc.	T 212	1	\$ -
Arthur's Underwear.	Brown, Marc.	T 320	1	\$ -
Arthur's Eyes	Brown, Marc.	T 8758	1	\$ -
Ashley the dragon fairy	Meadows, Daisy.	T 15382	1	\$ -
Astro Boy: The Movie	Kelly, Sophia.	T 17249	1	\$ -
Atlas of world facts	Neumiller, Robert.	T 12139	1	\$ -
Ava the Sunset Fairy	Meadows, Daisy.	T 14715	1	\$ -
Baby Beluga	Raffi.	T 8693	1	\$ -
Back to the Titanic	Gormley, Beatrice.	T 1798	1	\$ -
Back yard Angel	Delton, Judy.	T 3989	1	\$ -
Back yard Angel	Delton, Judy.	T 14726	1	\$ -
Ballet stories	chosen by Harriet Castor	T 16645	1	\$ -
Barbie I can be a pet vet	Man-Kong, Mary.	T 144893	1	\$ -
Barney And BJ Go To The Fire Station	Berenthal, Mark S.	T 3508	1	\$ -
Barney Backhoe and the big city dig	Knopf, Susan.	T 19160	1	\$ -
Baseball Ballerina	Cristaldi, Kathryn.	T 10774	1	\$ -
Baseball brain teasers : major league puzzlers	Forker, Dom.	T 16620	1	\$ -
Bathwater's hot	Hughes, Shirley.	T 9423	1	\$ -
Battle of the best friends	Dadey, Debbie.	T 25175	1	\$ -
Bear in a square	Blackstone, Stella.	T 3483	1	\$ -
Bear's busy year : a book about seasons	Leonard, Marcia.	T 10595	1	\$ -
Bears on Wheels	Berenstain, Stan and Jan.	T 10859	1	\$ -
Beauty and the Beast the Perfect Party	Disney Press	T 25584	1	\$ -
Behind the bit	Burkhart, Jessica.	T 13874	1	\$ -
Behind the bit	Burkhart, Jessica.	T 15046	1	\$ -
Being of two minds	Service, Pamela F.	T 14744	1	\$ -
Belle Prater's boy	White, Ruth,	T 13370	1	\$ -
Belle Prater's boy	White, Ruth,	T 3799	1	\$ -
Belle the birthday fairy	Meadows, Daisy.	T 15329	1	\$ -
Belle's Tea Party	Disney, Walt	T 25857	1	\$ -
Belle's wedding day	Scollon, Bill.	T 25852	1	\$ -
Ben and me : a new and astonishing life of Benjamin Franklin as written by his good mouse Amos	Lawson, Robert,	T 21247	1	\$ -
Benny's pennies	Brisson, Pat.	T 2753	1	\$ -
Best enemies	Burkhart, Jessica.	T 26579	1	\$ -
Better Together Heartwood Hotel, Book 3.	Kallie George.	T 143762	1	\$ -
Beware, Princess Elizabeth	Meyer, Caroline.	T 16611	1	\$ -
Bewitched Backstage Pass	Kemp, Kristen.	T 4755	1	\$ -
Bialosky's best behavior : a book of manners	McGuire, Leslie.	T 8005	1	\$ -
Bible Stories	Astlany, Jan.	T 20030	1	\$ -
Big Black Bear	Yee, Wong Herbert.	T 7083	1	\$ -
Big Red	Kjelgaard, Jim,	T 12847	1	\$ -
Big Sarah's little boots	Bourgeois, Paulette.	T 14650	1	\$ -
Big Test	Rylant, Cynthia.	T 5594	1	\$ -
Bigsby in the Big City	Gahr, Jake.	T 25647	1	\$ -
Bill and Pete go down the Nile	DePaola, Tomie,	T 996	1	\$ -
Billy Budd	Melville, Herman,	T 14638	1	\$ -
Bingo Brown and the Language of Love	Byars, Betsy.	T 3784	1	\$ -
Biography of a planet : geology, astronomy, and the evolution of life on earth	Raymo, Chet.	T 8447	1	\$ -
Birthday wishes	Schwenger, Ann.	T 8326	1	\$ -

Book Title	Author	Barcode	QTY	Est. Value
Black Beauty	Birney, Betty.	T 14649	1	\$ -
Black Beauty	Sewell, Anna,	T 729	1	\$ -
Bloodlines: Depth Charge	Sherman, Zachary.	T 17377	1	\$ -
Bloody Times: The Funeral of Abraham Lincoln and The Manhunt for Jefferson Davis	Swanson, James.	T 18743	1	\$ -
Blue skies, french fries	Delton, Judy.	T 4245	1	\$ -
Bonjour, babies!	David, Luke.	T 2943	1	\$ -
Bonjour, Mr. Satie	De Paola, Tomie.	T 1694	1	\$ -
Boo!	Most, Bernard.	T 2581	1	\$ -
Bookworm buddies	Delton, Judy.	T 2310	1	\$ -
Bot wars	Kade, J. V.	T 17836	1	\$ -
Brave Brush-Tail Possum	Massie, Diane Redfield.	T 2717	1	\$ -
Bravo, Tanya	Gauch, Patricia Lee.	T 12286	1	\$ -
Bread and jam for Frances	Hoban, Russell.	T 21211	1	\$ -
Bread and jam for Frances	Hoban, Russell.	T 2088	1	\$ -
Brittany the basketball fairy	Meadows, Daisy.	T 18606	1	\$ -
Bubble bubble	Mayer, Mercer,	T 9077	1	\$ -
Bubble trouble	Packard, Mary.	T 18544	1	\$ -
Budgie at Benedick's Point	Duchess of York, H.R.H.	T 2189	1	\$ -
Bull Run	Fleischman, Paul.	T 1825	1	\$ -
Bungalo Boys Flight of the Space Qvester.	Bianchi, John.	T 3497	1	\$ -
Bungee baboon rescue	Buller, Jon,	T 18452	1	\$ -
Bunny trouble	Wilhelm, Hans,	T 4482	1	\$ -
Busy Bear's room	Margolin, Harriet.	T 8010	1	\$ -
Butterbear Plants a Surprise WUZZLES.	Gilden, Mel & Magon, Jymn.	T 2574	1	\$ -
Butterfly battle	White, Nancy.	T 13748	1	\$ -
Buzzy Bear's busy day	Marino, Dorothy,	T 8654	1	\$ -
By fire, by moonlight	Stanton, Mary.	T 4226	1	\$ -
Cactus country	Abbey, Edward.	T 5650	1	\$ -
Caitlin the ice bear fairy	Meadows, Daisy.	T 23779	1	\$ -
Cake Soup	Farber, Eric.	T 21167	1	\$ -
California's Legislature	Wilson, E. Dotson.	T 4713	1	\$ -
Call it courage	Sperry, Armstrong,	T 3404	1	\$ -
Callie for president	Wasserman, Robin.	T 26143	1	\$ -
Cam Jansen and the mystery of the Babe Ruth baseball	Adler, David A.	T 23750	1	\$ -
Cam Jansen and the mystery of the dinosaur bones	Adler, David A.	T 19662	1	\$ -
Cam Jansen and the mystery of the dinosaur bones	Adler, David A.	T 23747	1	\$ -
Cam Jansen and the mystery of the gold coins	Adler, David A.	T 23746	1	\$ -
Cam Jansen and the mystery of the stolen diamonds	Adler, David A.	T 23748	1	\$ -
Cam Jansen and the mystery of the television dog	Adler, David A.	T 23745	1	\$ -
Cam Jansen and the mystery of the U.F.O.	Adler, David A.	T 23749	1	\$ -
Cam Jansen The Mystery of Flight 54.	Adler, David.	T 1095	1	\$ -
Can adults become human?	Benton, Jim.	T 14050	1	\$ -
Can adults become human?	Benton, Jim.	T 14312	1	\$ -
Can you play?	Ziefert, Harriet.	T 7074	1	\$ -
Candlestick City		T 27508	1	\$ -
Cannonball Chris	Marzollo, Jean.	T 2812	1	\$ -
Caps for sale : a tale of a peddler, some monkeys, and their monkey business	Slobodkina, Espstyr,	T 3181	1	\$ -
Captain Fact Space Adventure: Saving the World One Fact at a Time	Packard, Edward.	T 14528	1	\$ -
Captain's Command Captain's Command.	Myers, Anne.	T 2903	1	\$ -
Castle diary : the journal of Tobias Burgess, page	Platt, Richard.	T 9224	1	\$ -
Cat traps	Coxe, Molly.	T 2920	1	\$ -
Cave Boy	Dubowski, Cathy.	T 4093	1	\$ -
Charley Skedaddle	Beatty, Patricia,	T 11048	1	\$ -
Charlotte's web	White, E. B.	T 2971	1	\$ -
Charlotte's web	White, E. B.	T 14527	1	\$ -
Chasing blue	Burkhart, Jessica.	T 26581	1	\$ -
Check, please!	Stern, A. J.	T 14372	1	\$ -
Cherry the cake fairy	Meadows, Daisy.	T 14927	1	\$ -
Cheyenne Rose	Williams, Laura E.	T 14823	1	\$ -
Chicken Little : don't be a chicken!	Lagonegro, Melissa.	T 17053	1	\$ -
Childcraft: World and Space Childcraft: World and Space.		T 7264	1	\$ -
Children's Atlas of Earth Through Time	Reddy, Francis.	T 11051	1	\$ -
China, a true book	Heinrichs, Ann.	T 18091	1	\$ -
Chloe the Topaz fairy The Jewel Fairies	Meadows, Daisy.	T 16586	1	\$ -
Chocolate Chippo Hippo	Andriani, Vincent.	T 1334	1	\$ -
Chocolate fever	Smith, Robert Kimmel,	T 23596	1	\$ -
Chocolate fever	Smith, Robert Kimmel,	T 14680	1	\$ -
Christopher Columbus : explorer and colonist	Krensky, Stephen.	T 16306	1	\$ -
Christopher Columbus	Krensky, Stephen.	T 1749	1	\$ -
Chuckie's Big Wish	Dubowski, Cathy.	T 2053	1	\$ -
Chupacabra	Smith, Roland,	T 18663	1	\$ -
Cinderella: the Runaway Wand	Disney, Walt.	T 25586	1	\$ -
Cinderellas's Wedding	Disney.	T 25858	1	\$ -
City by numbers	Johnson, Stephen,	T 19351	1	\$ -
City of thieves : Battle Dragons	London, Alex,	T 144215	1	\$ -
Civil War stories	Bierce, Ambrose,	T 4625	1	\$ -
Civil War stories	Bierce, Ambrose,	T 4628	1	\$ -

Book Title	Author	Barcode	QTY	Est. Value
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Clementine, Friend of the Week	Fraze, Marla.	T 15417	1	\$ -
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Coach Hyatt is a riot!	Gutman, Dan.	T 19072	1	\$ -
Cockatoos	Blake, Quentin.	T 3499	1	\$ -
Cocoon	Massie, Diane Redfield.	T 8428	1	\$ -
Colonial America 1580-1765	Coddon, Karin.	T 15538	1	\$ -
Colonial America.	Athearn, Robert G.	T 4664	1	\$ -
Colonial kids : an activity guide to life in the New World	Carlson, Laurie M.	T 17240	1	\$ -
Color round the year.		T 16783	1	\$ -
Colors	Scarry, Richard.	T 2192	1	\$ -
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Cooking with the cat	Worth, Bonnie.	T 26111	1	\$ -
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Cranky	Cosgrove, Stephen.	T 1271	1	\$ -
Crash	Monninger, Joseph.	T 19765	1	\$ -
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Crawly Bug and the firehouse pie	Speed, Toby.	T 8385	1	\$ -
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Creative Science Experiments for the Young Child	Forte, Imogene.	T 6028	1	\$ -
Crewel world	Ferris, Monica.	T 10403	1	\$ -
Crispus Attucks : Black leader of colonial patriots	Millender, Dharathula H.	T 23841	1	\$ -
Crispus Attucks : Black leader of colonial patriots	Millender, Dharathula H.	T 23842	1	\$ -
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Dance, ballerina	Marks, Cathy.	T 8640	1	\$ -
Dark canyon	L'Amour, Louis,	T 13327	1	\$ -
David Was Mad	Martin, Bill Jr.	T 8012	1	\$ -
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Dear dumb diary, that's what friends aren't for	Benton, Jim.	T 14316	1	\$ -
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Heidi	Spyri, Johanna,	T 3406	1	\$ -
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The stinky sneakers mystery	Lewis, Beverly,	T 2452	1	\$ -
The Story Of Amulet	Nesbit, E.	T 2362	1	\$ -
The story of the Declaration of independence	Richards, Norman.	T 4613	1	\$ -
The story of Zachary Zween	Watts, Mabel.	T 20055	1	\$ -
The summer vacation from the black lagoon	Thaler, Mike,	T 15420	1	\$ -
The super-nice are super-annoying	Kelly, Jamie.	T 18661	1	\$ -
The surge	Smith, Roland,	T 16889	1	\$ -
The surge	Smith, Roland,	T 17025	1	\$ -
The Surprising Pockets	Better Homes and Gardens.	T 2755	1	\$ -
The tenth city	Carman, Patrick.	T 18819	1	\$ -
The terrible thing that happened at our house	Blaine, Marge.	T 1021	1	\$ -
The Thingumajig book of manners	Keller, Irene.	T 18373	1	\$ -
The three bears	West, Cindy.	T 10350	1	\$ -
The Three Little Pigs	Hirata, Shogo.	T 8874	1	\$ -
The time machine : and, The man who could work miracles	Wells, H. G.	T 14771	1	\$ -
The timekeeper	Kidd, Rob.	T 12560	1	\$ -
the Titanic Lost...and Found.	Donnelly, Judy.	T 1219	1	\$ -
the Titanic Lost...and Found.	Donnelly, Judy.	T 7461	1	\$ -
The Trip to Panama	Bell ,Anthea.	T 2174	1	\$ -
The two towers : being the second part of The lord of the rings	Tolkien, J. R. R.	T 3718	1	\$ -
The United States of America Reference Book	Webster, Orville V.	T 9247	1	\$ -
The Usborne Atlas of World History	Miles, Lisa.	T 25849	1	\$ -
The Usbourne Story of Music	O'Brien, Eileen.	T 7209	1	\$ -
The Valentine Star The Valentine Star.	Giff, Patricia.	T 4486	1	\$ -
The Valentine that ate My Teacher	Marney, Dean,	T 14999	1	\$ -
The valley of the lost	Rodda, Emily.	T 19067	1	\$ -
The voyage of the frog	Paulsen, Gary.	T 19218	1	\$ -
The wanderings of Odysseus : the story of the Odyssey	Sutcliffe, Rosemary.	T 27819	1	\$ -
The well : David's story	Taylor, Mildred D.	T 3556	1	\$ -
The werewolf at home plate	Doyle, Bill H.,	T 16960	1	\$ -
The Whisper	Clayton, Emma.	T 16840	1	\$ -
The White House : a pop-up of our nation's home	Sabuda, Robert,	T 28153	1	\$ -
The White Mountains	Christopher, John,	T 11678	1	\$ -
The white stag	Seredy, Kate.	T 3405	1	\$ -
The white stallion	Shub, Elizabeth.	T 6413	1	\$ -
The white stallion	Shub, Elizabeth.	T 7579	1	\$ -
The white stallion	Shub, Elizabeth.	T 14876	1	\$ -
The wild hunt	Yolen, Jane.	T 8774	1	\$ -
The Wild Whale Watch	Moore, Eva.	T 3685	1	\$ -
The Wild Whale Watch	Moore, Eva.	T 1923	1	\$ -
The willow maiden	Collins, Meghan.	T 1254	1	\$ -
The wind blew	Hutchins, Pat,	T 20258	1	\$ -
The winning pony	Betancourt, Jeanne.	T 9381	1	\$ -
The winning summer	Hubler, Marsha,	T 14850	1	\$ -
The winter room	Paulsen, Gary.	T 7457	1	\$ -
The Wish List		T 27474	1	\$ -
The witches of Worm	Snyder, Zilpha Keatley.	T 14838	1	\$ -
The Wonderful Wizard of Oz	Hirata, Shogo.	T 8850	1	\$ -
The wonderful Wizard of Oz	Baum, L. Frank	T 4803	1	\$ -
The worst things in life are also free	Benton, Jim.	T 14053	1	\$ -
The worst things in life are also free	Benton, Jim.	T 14317	1	\$ -
The Year of the Snake Tales from the Chinese Zodiac.	Chin, Oliver.	T 28269	1	\$ -
The Young Indiana Jones Chronicles #2 South of the Border	Brightfield, Richard.	T 959	1	\$ -
There's a monster under my bed	Howe, James,	T 8815	1	\$ -
There's a nightmare in my closet	Mayer, Mercer,	T 9098	1	\$ -
There's no such thing as a dragon	Kent, Jack,	T 19910	1	\$ -
Theseus and the Minotaur	Naden, C. J.	T 10086	1	\$ -
They call me Boober Fraggie / : A Fraggie Rock Book starring Jim Henson's Muppets	Muntean, Michaela.	T 8215	1	\$ -
They Called Her Mrs. Doc	Oke, Janette,	T 3258	1	\$ -
They really like me!	Hines, Anna Grossnickle.	T 8837	1	\$ -
Third grade is terrible	Baker, Barbara,	T 3975	1	\$ -
This Is the Plate	Trussell-Cullen, Alan.	T 5472	1	\$ -
Thomas Alva Edison Inventor	Davidson, Margaret.	T 8294	1	\$ -
Thomas Jefferson	Lee, Susan,	T 9291	1	\$ -
Three by the sea	Marshall, Edward.	T 11652	1	\$ -
Three Wishes,	Stamper, Judith Bauer.	T 10432	1	\$ -
Through moon and stars and night skies	Turner, Ann Warren.	T 8600	1	\$ -
Tim Duncan: Slam Duncan	Kernan, Kevin.	T 181	1	\$ -
Time for Uncle Joe	Sandin, Joan.	T 2180	1	\$ -
Titanic cat	Mlodinow, Leonard,	T 13373	1	\$ -
To A Different Drummer : Helping Children With Learning Disabilities	Dockstader, Mary Ann.	T 142993	1	\$ -

Book Title	Author	Barcode	QTY	Est. Value
Toliver's secret	Brady, Esther Wood,	T 15618	1 \$	-
Tom Sawyer : and Huckleberry Finn	Twain, Mark,	T 8045	1 \$	-
Too Long Stranger Too Long Stranger.	Oke, Janette,	T 3255	1 \$	-
Too many blooms	Daly, Catherine.	T 15394	1 \$	-
Too much fun : Dragon Tales	Pugliano, Carol.	T 20278	1 \$	-
Tooley! Tooley!	Modell, Frank.	T 8016	1 \$	-
Tooter Pepperday	Spinelli, Jerry.	T 10796	1 \$	-
Tooth	Audrey Wood.	T 10178	1 \$	-
Tooth fairy	Wood, Audrey.	T 7088	1 \$	-
Top dog!	Dale, Jenny.	T 9405	1 \$	-
Toy Academy: Some Assembly Required		T 27870	1 \$	-
Travel team	Lupica, Mike.	T 14097	1 \$	-
Travels: 8 Stories from Around the World With Tests to Help You Read and Write.	Goodman, Burton.	T 20012	1 \$	-
Treasure Island	Hirata, Shogo.	T 9093	1 \$	-
Treasure Island	Stevenson, Robert Louis,	T 2533	1 \$	-
Treasure Island	Stevenson, Robert Louis,	T 8721	1 \$	-
Treasure Island	Stevenson, Robert Louis,	T 25633	1 \$	-
Triple fault	Burkhart, Jessica.	T 13875	1 \$	-
Triple Trouble and the Pizza Party	Dadey, Debbie.	T 14185	1 \$	-
Triple Trouble and the Red Heart Race	Dadey, Debbie.	T 17586	1 \$	-
Two terrible frights	Aylesworth, Jim.	T 805	1 \$	-
Two under par	Henkes, Kevin.	T 14792	1 \$	-
Tyrone and the swamp gang	Wilhelm, Hans,	T 3031	1 \$	-
UFO diary	Kitamura, Satoshi.	T 6994	1 \$	-
Uh-oh!	Hooke, R. Schuyler.	T 23968	1 \$	-
Valley of Fear	Stanton, Mary.	T 4227	1 \$	-
Wanderlust (The meetings sextet, v.2)	Anthony, Mark.	T 13071	1 \$	-
Way of the warrior kid : from wimpy to warrior the Navy Seal way	Willink, Jocko,	T 97815	1 \$	-
Ways animals sleep	McCaughey, Jane R.,	T 19820	1 \$	-
We are the Ham-Hams!	Ladd, Frances Ann.	T 15230	1 \$	-
We like	Disney, Walt	T 25853	1 \$	-
Weather	Cosgrove, Brian.	T 10566	1 \$	-
Weather & climate.		T 12517	1 \$	-
Wedding flowers	Rylant, Cynthia.	T 13377	1 \$	-
Wee Sing and Play	Conn Beall, Pamela.	T 5791	1 \$	-
Wellspring of magic	Fields, Jan.	T 16754	1 \$	-
Wellspring of magic	Fields, Jan.	T 16979	1 \$	-
Wellspring of magic	Fields, Jan.	T 21099	1 \$	-
Wellspring of magic	Fields, Jan.	T 21100	1 \$	-
Wetlands	Langley, Andrew.	T 9849	1 \$	-
What do you do with a grumpy kangaroo?	Moncure, Jane Belk.	T 10484	1 \$	-
What do you say, dear?	Joslin, Sesyle.	T 3649	1 \$	-
What game shall we play?	Hutchins, Pat,	T 9164	1 \$	-
What is a Friend?	Disney.	T 25860	1 \$	-
What Lila Loves	Scarffe, Bronwen.	T 8362	1 \$	-
What shall I make?	Gibson, Ray.	T 6180	1 \$	-
What time is it, Mr. Wolf?	Beeson, Bob.	T 3476	1 \$	-
What was That!	Mathews, Geda.	T 2604	1 \$	-
What-a-mess, the good	Muir, Frank,	T 3110	1 \$	-
What's cooking, Jenny Archer?	Conford, Ellen.	T 1232	1 \$	-
What's the matter with Carruthers?	Marshall, James,	T 3109	1 \$	-
When I get bigger	Mayer, Mercer,	T 20264	1 \$	-
When I get bigger	Mayer, Mercer,	T 9103	1 \$	-
When I was young in the mountains	Rylant, Cynthia.	T 3150	1 \$	-
When I was young in the mountains	Rylant, Cynthia.	T 5576	1 \$	-
When I'm angry : A Language of Parenting Guide	Aaron, Jane.	T 822	1 \$	-
When Legends Die	Borland, Hal.	T 958	1 \$	-
When will it be spring?	Walters, Catherine,	T 19908	1 \$	-
Where does the wind blow?	Rink, Cindy.	T 14560	1 \$	-
Where is my baby?	Ziefert, Harriet.	T 7076	1 \$	-
Who Let Those Girls Into Ballet Class?	Weyn, Suzanne.	T 2972	1 \$	-
Who sank the boat?	Allen, Pamela.	T 20188	1 \$	-
Who stole the Wizard of Oz?	Avi,	T 3925	1 \$	-
Who Wants A Ride?	Bernard, Robin.	T 3471	1 \$	-
Who Will be My Friends?	Hoff,Syd.	T 4085	1 \$	-
Who's new at the zoo?	Oke, Janette,	T 2612	1 \$	-
Wild wild west : a junior novelization	Anastasio, Dina.	T 13724	1 \$	-
Winning The West	Athearn, Robert G.	T 4661	1 \$	-
World series	Tunis, John Roberts,	T 14786	1 \$	-
Wren to the rescue	Smith, Sherwood.	T 19386	1 \$	-
Wrestling renegades : an in-depth look at today's superstars of pro wrestling	Cohen, Dan.	T 146	1 \$	-
Wuzzles Butterbear Plants a Surprise.	Gilden, Mel & Magon, Jymn.	T 2233	1 \$	-
X marks the spot	Soderberg, Erin.	T 25413	1 \$	-
Year in sports 2020	Buckley, James, Jr.,	T 28756	1 \$	-
Yellow & pink	Steig, William.	T 8378	1 \$	-
Yo-kai watch : official guide	Rusu, Meredith.	T 28123	1 \$	-
Yo-Kai Watch Summon Your Courage.		T 26861	1 \$	-

Book Title	Author	Barcode	QTY	Est. Value
Young America V.11	Athearn, Robert G.	T 3884	1 \$	-
Young America V.18	Athearn, Robert G.	T 3885	1 \$	-
Young America V.5	Athearn, Robert G.	T 3883	1 \$	-
Young Christopher Columbus : discoverer of new worlds	Carpenter, Eric.	T 5989	1 \$	-
Young Helen Keller	Drexler, Carol Joan.	T 7710	1 \$	-
Young Helen Keller	Drexler, Carol Joan.	T 7711	1 \$	-
Young Scientist Vol 1 Space Technology Computers.	World Books.	T 10238	1 \$	-
Young Scientist Vol 2 Light & Electricity Magnetic Power.	World Books.	T 10239	1 \$	-
Young Scientists Vol 8 Energy Conservation.	World Books.	T 10245	1 \$	-
Your mother was a Neanderthal	Scieszka, Jon.	T 18881	1 \$	-
Z For Zachary	O'Brien, Robert C.	T 3737	1 \$	-
Zoe the skating fairy	Meadows, Daisy.	T 16726	1 \$	-
Zombie surf commandos from Mars	Abbott, Tony.	T 837	1 \$	-
Zoo song	Bottner, Barbara.	T 23917	1 \$	-

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.4 – 2023/24 RSA/Columbia MOU – 2nd Read

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve Annual MOU w/ Columbia

BACKGROUND:

The Governing Board will approve the annual Memorandum of Understanding (MOU) between RSA and Columbia ESD for 2023/24 school year.

- See Attached: Columbia MOU Final Draft

REFERENCE:
2023/24 Columbia MOU

**MEMORANDUM OF UNDERSTANDING BETWEEN
COLUMBIA ELEMENTARY SCHOOL DISTRICT,
AND
REDDING SCHOOL OF THE ARTS**

This Memorandum of Understanding (“MOU”) is executed by and between the Columbia Elementary School District (hereinafter “District”) and the Redding School of the Arts, a Nonprofit Public Benefit Corporation, (hereinafter referred to as “RSA”).

RECITALS:

- A. The District is a public school agency existing under the laws of the State of California. The District approved the charter on October 20, 2015 for a term of five years, beginning on July 1, 2016, and expiring June 30, 2021 and renewed on May 21, 2020 expiring June 30, 2025, now extended by statute (AB 130) to June 30, 2027.
- B. RSA operates Redding School of the Arts, a charter school established under the laws of California and a public benefit nonprofit corporation created for the specific purpose of operating public charter schools (hereinafter “Charter School”). RSA is a California nonprofit public benefit corporation which manages and operates the Charter School. RSA is responsible for the Charter School’s compliance with the terms of the Charter and with this MOU.
- C. Charter School has an intent and purpose to provide a classroom based school program with a focus in visual and performing arts, Mandarin language development and use of STEAM (Science, Technology, Engineering, Arts and Mathematics) for students within Shasta County. Charter School additionally provides Independent Study-Traditional and Virtual Classroom Instruction to a lesser percentage than classroom based instruction.
- D. The State of California enacted the Charter Schools Act of 1992 (hereinafter "The Act") authorizing the formation of charter schools with the intent that the schools improve student learning through a variety of means, including increased learning opportunities, innovative teaching methods, performance-based accountability, and expanded choice for parents within the public school system. The Act authorizes the District Board to grant charter petitions under specified circumstances.
- E. By approving the petition, the District became the monitoring agency of the Charter School. This MOU is intended to outline the parties’ agreements governing their respective fiscal, legal and administrative responsibilities and their legal relationships.
- F. Written modification of this MOU may be made only by mutual agreement as set forth below in Section I. B.

- G. The Parties recognize and agree that Charter School shall not charge tuition, shall be nonsectarian, and shall be open to all students regardless of ethnicity, national origin, gender, sexual orientation, or disability and those provisions of non-discrimination shall apply as well to employment in compliance with legal requirements.
- H. Charter School recognizes that the District at all times retains the right to provide notice of revocation and a reasonable opportunity to cure any deficiencies in compliance with the charter, this MOU and state law.

NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements herein set forth, the District and the Charter School do hereby agree as follows:

AGREEMENTS

I. TERM, RENEWAL AND REVOCATION:

- A. This MOU shall commence on **July 1, 2023**, and shall expire **June 30, 2024**.
- B. Any modification of this MOU must be in writing, executed by duly authorized representatives of all parties and ratified by the District and the Charter School.
 - 1. The duly authorized representative of the Charter School is the Charter School Board of Directors or designee identified in writing. For purposes of amendment of this MOU, the Charter School Board of Directors is required to take action.
 - 2. The duly authorized representative of the District is the Superintendent, or her/his designee.
 - 3. The District is required to take action on any material revisions to the Charter. By February 1 of each year of this MOU, all parties shall present any proposed revisions to this MOU. All parties recognize the importance of ensuring an up-to-date MOU is in place for each school year and will make a good faith effort to finalize agreed upon changes/modifications to the MOU by May 30 of each year, to take effect the following school year. If no agreement is approved by June 30 the existing MOU will remain in effect.
- C. As approved by the District, it is understood that Charter School has a Charter with a five-year term, expiring on June 30, 2027. The parties recognize that the Charter and this MOU contain specific, distinct information. To the extent that any of the terms of this MOU may vary from the terms of the approved Charter, all parties shall meet to achieve consistency. Pending such action, the terms of the approved Charter shall

prevail. Future renewal of the Charter will be based on the standards and criteria for renewal in Education Code sections 47607 and 47605. In addition, and in accordance with state law, the District retains the right to revoke the Charter as specified in Education Code section 47607 and related applicable regulations, which shall specify District concerns and issues of non-compliance. The term for curing may be extended by mutual agreement of the parties.

1. During the notice period, Charter School shall address the concerns and attempt to complete remediation. A decision to revoke will be based on the conditions specified in Education Code section 47607(c) and related regulations including section 11968.5.2 of Title 5 of the California Code of Regulations.

D. Advance notice of revocation of the Charter School's Charter shall not be required if the violations constitute a severe and imminent threat to the health and safety of pupils. The District shall follow section 11968.5.3 of Title 5 of the California Code of Regulations.

II. DESIGNATION OF SCHOOL:

A. The Charter School that is party to this MOU shall be known as the Redding School of the Arts and shall be referred to by its full name or RSA. Charter School shall be responsible for all functions of the Charter subject to the terms and conditions set forth in this MOU.

B. Number of Students: Based on projections and the availability of RSA facilities, Charter School agrees that enrollment shall be a minimum of 80 (eighty) age-appropriate and enrolled students committed to attending Charter School. Such enrollment shall be secured prior to September 1 of each year. In the event that such enrollment is not achieved by this date, the parties agree to meet to discuss and re-evaluate adopted budget and viability of the Charter School.

C. Grade Levels: Charter School commits that it shall offer in the classroom based program grades K - 12. All high school courses will be A - G approved using evidence based education classes pending WASC approval. Charter School shall offer an Independent Study Program in grades TK – 8 and may extend through High School. Independent Study as defined under Ed Code 51745.

D. On an annual basis, and no later than April 1 of each year, Charter School shall provide written notice to the Superintendent of its estimated maximum capacity plans, additional grade expansion and operations in adjacent counties. Charter School recognizes that such notice is critical to Superintendent planning for the next year.

E. Charter School shall also provide a list of estimated students-currently enrolled and based on lottery results and the district of residence for Columbia Elementary School District

students by June 1. Such information shall also be provided upon request, with a 5 school day window to respond, to the District. The Charter School person responsible for providing this information is the Director or his/her designee. The District will use this and other student information solely for purposes of fulfilling its oversight responsibilities and in accord with applicable state and federal law (e.g., FERPA).

- F. The educational program and grade level offerings shall be in compliance with the charter approved by the District and subsequently authorized amendments, if any. Additionally, the program shall be in compliance with stated goals and actions identified in the annual Local Control Accountability Plan.
- G. Number of Instructional Days/ Number of instructional minutes: At a minimum, Charter School agrees to operate classes for each grade level in compliance with Education Code requirements for annual minutes and the number of instructional days as applicable to charter schools.
- H. The Charter School shall certify Fall 2 Staff Data by deadline determined annually by CALPADS, subsequent CalSAAS (CTC) reporting, as a result of the Fall 2 certification, shall be resolved. Exceptions, TPSL lists and Determinations will have documentation supporting the appropriate assignment of the staff member. Charter school will provide explanation to the District regarding any misassignments, 2019-20 Charter designations, CALPADS data errors and vacancies to be publicly reported by CTC.

III. **FUNDING:**

- A. As established by Education Code section 47630 *et. seq.*, Charter School shall receive funding under the charter school funding model as follows:
 - 1. General funding pursuant to the local control funding formula, which includes in-lieu property taxes and state aid pursuant to Education Code section 47633. Such entitlement is based on average daily attendance.
 - 2. The Charter School is also entitled to lottery funds, pursuant to Education Code section 47638.
 - 3. The Charter School may also be entitled to a variety of state and federal application based programs, as well as various grant opportunities if applicable.
 - 4. Except as otherwise noted in this MOU, it shall be the responsibility of the Charter School to apply for this funding which is beyond the basic statutory entitlement.
 - 5. Any additional funds negotiated by the Charter School in accordance with Education Code Section 47636.

6. It is understood and agreed that neither the District nor the Superintendent make representation as to Charter School rights or entitlement to any funds.
- B. In addition to the funding specified above, the parties recognize the authority of the Charter School to pursue additional sources of funding.
 1. The District has no obligation to apply for additional sources of funding for Charter School. However, if the Superintendent agrees and does apply for additional sources of funding in the form of grants and/or categorical funding at the request of and for the benefit of Charter School, the District shall receive 5% of such funds or any higher allocation authorized by the specific funding source or as mutually agreed to by both parties.
 2. Charter School shall cooperate fully with the Superintendent in application made by the Superintendent on behalf of the students of Charter School.
 3. Charter School agrees to comply with all regulations related to expenditures, reporting and receipt of such funds.
 - C. Charter School has elected to receive funding from the State directly, pursuant to Education Code section 47651.
 - D. For in lieu property taxes (the property tax portion of the general purpose entitlement), the sponsoring agency is the Columbia Elementary School District. Charter School will receive monthly installments of in lieu property taxes from Columbia in accordance with Education Code section 47635. Estimates shall align to figures used by the California Department of Education to compute funding under the Local Control Funding Formula.
 - E. State Revolving Loan: In the event that Charter School receives such a loan, it will solely be responsible for meeting the repayment terms and incorporating such payments into its annual budget.
 - F. In the event that the District Board seeks and receives a voter approved bond, parcel tax, etc., the Charter School and/or Non-Profit shall have no entitlement to any portion of the funds unless otherwise negotiated in advance and agreed to in writing. The parties shall meet sufficiently in advance of any action by the District Board to pursue such measures so as to advise Non-Profit and to determine the positions of the Parties. Non-Profit agrees that it and the Charter School have no entitlement to funds currently being received, if any, by the District Board under former parcel tax or bond elections
 - G. Charter School representatives shall provide to the District enrollment figures for the first week of school operation, CBEDS and the P-1 and P-2 reports on a timely basis as required under law. The purpose is to reconcile allocations with actual average daily

attendance and related residence issues. As a result of this information, budgeted revenue may be decreased or increased based on actual average daily attendance. Funding may also change based on grant and/or categorical funding allocations.

- H. Charter School agrees that all revenue received by the Charter School from the County and the State shall be used consistent with applicable law and the terms of any funding restrictions.
- I. Neither the District nor the Superintendent shall advance any funds to Charter School nor shall it provide a line of credit. Charter School is responsible for maintaining its cash flow and operating within its actual revenue. All loans, debts and any other financial responsibility of Charter School and any related foundation/corporation are the sole responsibility of Charter School.

IV. **LEGAL RELATIONSHIP:**

- A. The Parties recognize that Charter School operates as a non-profit public benefit corporation in accordance with Education Code section 47604 and therefore Charter School is a separate legal entity from the District. As such, the District shall not be liable for the debts or obligations of the Charter School or RSA to the maximum extent permitted by applicable law. It is agreed that it is the parties' intent that the District shall incur no unreimbursed cost or expenses of any type whatsoever as a result of its relationship with the Charter School. The Charter School may not enter into a contract or agreement to be managed or operated by any other non-profit benefit corporation (or any of other corporation or entity) without the express written prior approval of the District. The parties further recognize that Charter School has and shall maintain status as non-profit corporation as provided in Education Code section 47604. Charter School shall immediately notify the District in writing in advance of any changes to the Charter School Corporate Bylaws and provide a copy thereof. The Charter School person responsible for providing the documents and updates is the Charter Administrator.
- B. The parties agree and understand that all employees of Charter School shall be employees of Charter School and/or RSA, and that it shall be the employer for all purposes including, but not limited to, collective bargaining, as provided in Education Code section 47605.
- C. Any complaints/concerns received by the District about any aspect of the operation of Charter School shall be promptly forwarded by the District to the Charter School. To the extent that such concerns/complaints may involve issues related to possible revocation or non-renewal of the charter, the District may request that Charter School inform the Superintendent of how such concerns/ complaints were or will be addressed. Charter School agrees to provide such information subject to any assurances of confidentiality that may be necessary.

D. Mediation: (excerpted from page 72 of the RSA Charter Renewal)

Disputes between the Charter School and the District

In the event that the charter school and the district have disputes regarding the terms of this charter or any other issue regarding the charter school, both parties agree to follow the process outlined below.

In the event of a dispute **or any concerns arising** between the school and the district, the staff and Board of Directors of the school and district agree to first **schedule a meeting to informally discuss the matter and attempt to resolve the issue(s) and come to agreement on a solution. If after 5 business days following the meeting, the issue(s) have not been resolved, or a solution has not been reached, the party alleging a continuing dispute shall** frame the issue in written format and refer the issue to the district superintendent, or his/her designee, and RSA's Director. The RSA will make every effort to work professionally with the CESD and will always work to resolve any disputes amicably without resorting to formal procedures. If the matter could result in revocation, the matter will be addressed at the authorizer's discretion in accordance with EC § 47604.5 and any regulations pertaining thereto. If the District believes the dispute relates to an issue that could lead to revocation of the charter in accordance with Education Code Section 47607, the Charter School requests that this be noted in the written dispute statement, although it recognizes it cannot legally bind the District to do so. Participation in the dispute resolution procedures outlined in this section shall not be interpreted to impede or act as a prerequisite to the District's ability to proceed with revocation in accordance with Education Code Section 47607 and its implementing regulations.

Such steps may include: The RSA's Director and the district superintendent shall informally meet and confer in a timely fashion to attempt to resolve the dispute. In the event that this informal meeting fails to resolve the dispute, both parties shall identify two board members from their respective boards who shall jointly meet with the superintendent of the district and the Executive Director of the charter school and attempt to resolve the dispute. If this joint meeting fails to resolve the dispute, the superintendent and the Director shall meet to jointly identify a neutral, third party arbitrator. The format of the arbitration session shall be developed jointly. The superintendent and Director shall incorporate informal rules of evidence and procedure unless both parties agree otherwise. The findings or recommendations of the arbitrator shall be binding, unless the boards of the charter school and the district jointly agree before arbitration that the decision will be non-binding. The school and district shall each be responsible for their respective costs of engaging in dispute resolution and shall each pay half of the cost of the services of any mediator.

(1) Any controversy or claim arising out of or relating to the charter agreement, except any controversy or claim that in any way related to revocation of this charter, must be put in writing ("Written Notification") by the party asserting the existence of such

dispute. The Written Notification must identify the nature of the dispute and all supporting facts known to the party giving the Written Notification. The Written Notification may be tendered by personal delivery, by facsimile, or by certified mail. The Written Notification shall be deemed received (a) if personally delivered, upon date of delivery to the address of the person to receive such notice if delivered by 3:00 PM or otherwise on the business day following personal delivery; (b) if by facsimile, upon electronic confirmation of receipt; or (c) if by mail, six (6) business days after deposit in the U.S. Mail.

(2) A written response (“Written Response”) shall be tendered to the party providing the Written Notification within twenty (20) business days from the date of receipt of the Written Notification. The Written Response shall state the responding party’s position on all issues stated in the Written Notification and set forth all fact which the responding party believes supports its position. The Written Response may be tendered by personal delivery, by facsimile, or by certified mail. The Written Response shall be deemed received (a) if personally delivered, upon date of delivery to the address of the person to receive such notice if delivered by 3:00p.m., or otherwise on the business day following personal delivery; (b) if by facsimile, upon electronic confirmation of receipt; or (c) if by mail, six (6) business days after deposit in the U.S. Mail. The parties agree to schedule a conference to discuss the claim or controversy (“Issue Conference”). The Issue Conference shall take place within fifteen (15) business days from the date the Written Response is received by the other party.

(3) If the controversy, claim, or dispute is not resolved by mutual agreement at the Issue Conference, then either party may request that the matter be resolved by mediation. Each party shall bear its own costs and expenses associated with the mediation. The mediator’s fees and the administrative fees of the mediation shall be shared equally among the parties. Mediation proceedings shall commence within 60 days from the date of the Issue Conference. The parties shall mutually agree upon the selection of a mediator to resolve the controversy or claim at dispute. If no agreement on a mediator is reached within 30 days after a request to mediate, the American Arbitration Association (“AAA”) shall select the mediator.

(4) If the mediation is not successful, the parties agree that each party has exhausted its administrative remedies and shall have any such recourse available by law.

If either party fails to comply with the above dispute resolution procedures, each party shall have any such recourse available by law. Any party who fails or refuses to submit to mediation shall bear all costs and expenses incurred by the other party in compelling mediation of any controversy, claim, or dispute.

E. Jurisdiction: The parties agree that for all legal action the appropriate jurisdiction is Shasta County, State of California.

- F. The District reserves the right to appoint a representative to the Charter School's governing board in accordance with the provisions of Education Code section 47604. The Charter School agrees to provide to the District's representative on the governing board a complete board packet of information that is being submitted to the governing board before each meeting, in sufficient time for review regardless of such appointment and participation, the Board, the Superintendent, and Charter School remain separate legal entities.
- G. In accordance with law and this MOU, the Superintendent maintains full authority to monitor the operation of Charter School and shall have access to all non-privileged and disclosable records of Charter School for solely oversight purposes upon written request as soon as reasonably practicable or within negotiated timeframe. Charter School shall provide records consistent with applicable law and subject to any necessary assurances of confidentiality.
- H. Charter School has no authority to unilaterally enter into a contract which would bind the District, or to extend the credit of the District to any third person or party. Charter School shall clearly indicate to vendors and other entities and individuals outside the District, with whom Charter School enters into an agreement or contract for property, goods or services, that the obligations under such agreement or contract are solely the responsibility of Charter School and are not the responsibility of the District.
- I. The Charter School may not change its name or location with the prior express written approval of the District. The Charter School shall keep the District apprised of any changes to the composition of the Charter School Board of Directors, providing the name, phone number, email address, and mailing address of any new members of the Charter School Board of Directors.
- J. **General Reporting Requirement:** In addition to providing the reports specified in this Agreement, Charter School agrees to provide any further reports that may be required by the District to comply with statutory obligations. All reporting shall be conducted electronically through the account set up in the Columbia Elementary School District EpiCenter, and Charter School may comply with submission requirements if the reports are provided through traditional means (e.g., e-mail, hand delivery, U.S. Mail) if Charter School has technical difficulties using Epicenter. If said difficulties exist and other methods of delivery are used, it still warrants Charter School uploading said documents into EpiCenter. In addition, Charter School agrees to comply with all reports required of charter schools by law and to provide a copy of each such report to the Columbia Elementary School District upon submission.

V. FISCAL MONITORING/OVERSIGHT & ADDITIONAL FISCAL SERVICES:

- A. Charter School will establish a system for internal fiscal management and a calendar for fiscal services. Charter School shall inform the Superintendent or designee of any changes to the system when the change is made. Charter School person responsible for this commitment is the Charter School Administrator and/or Board President.
- B. Charter School agrees to provide reasonable access to financial reporting software used by the Charter to the Superintendent's designee for fiscal monitoring and oversight.
- C. The Charter School shall annually prepare and submit the following reports to the District. The following deadlines shall align with applicable statutory or regulatory deadlines if those are changed in the future by the Legislature or CDE. Prior to submission to the District, these reports must be approved by Charter School Board of Directors. These reports shall be submitted to the District five days prior to required dates in which the reports are due. All submissions will be uploaded through EpiCenter. If said difficulties exist and other methods of delivery are used, it still warrants Charter School uploading said documents into EpiCenter. The required reports are:
1. On or before July 1 for 2023-24 school year and June 30 thereafter, an approved budget and Local Control and Accountability Plan (LCAP) using the state adopted uniform template.
 2. On or before June 30, an adopted budget report. This report shall be provided in SACS format.
 3. On or before December 15, a first interim financial report. This report shall reflect changes through October 31. This report shall be provided in SACS format.
 4. On or before March 15, a second interim financial report. This report shall reflect changes through January 31. This report shall be provided in SACS format.
 5. On or before September 15, a final unaudited actuals report for the full prior year. This report shall be provided in SACS format.
 6. On or before October 8, District will accept the approved Local Control and Accountability Plan (LCAP).
- D. AVERAGE DAILY ATTENDANCE: Charter School will be responsible for its daily and monthly attendance accounting. Charter School will submit, electronically through EpiCenter (or by other traditional means such as e-mail, hand delivery, or U.S. Mail if Charter School has technical difficulties with EpiCenter), the attendance reports in accordance with the District's format State-approved system and State law and regulations to the District's attendance officer in a timely manner and in a manner which is consistent with District's process. If said difficulties exist and other methods of delivery are used, it still warrants Charter School uploading said documents into EpiCenter. The District will, if required by state law or administrative practice, review and certify the attendance reports in a timely manner.
- E. ANNUAL AUDIT PROCESS: Charter School shall not be part of the annual District

fiscal audit. Charter School shall be responsible for having an independent annual fiscal audit done of the entire Charter School operation in accordance with all standards of school accounting as specified in applicable law. Such audit shall be conducted by an auditor knowledgeable and experienced with public school finance, and shall include all financial statements, attendance accounting and revenue claims, and internal control practices. School. A copy of the final audit report shall be submitted to the District by December 15 (or date specified by statute or regulation if changed) of each year electronically through EpiCenter account (or by other traditional means such as e-mail, hand delivery, or U.S. Mail if Charter School has technical difficulties with EpiCenter). If said difficulties exist and other methods of delivery are used, it still warrants Charter School uploading said documents into EpiCenter. Charter School and its agents agree to implement all audit recommendations unless other terms are agreed to between the District and Charter School. The audit shall cover all funds used to support the operation of Charter School. In addition, the auditor shall be responsible for certifying attendance reporting of the Charter School.

- F. Charter School agrees that it shall establish a fiscal plan for repayment of any loans received by Charter School in advance of approving receipt of such loans. It is agreed that all loans sought by Charter School shall be authorized in advance by the Charter School Board and shall be the sole responsibility of Charter School. Charter School agrees that the District shall have no obligation for repayment. Charter School shall provide advance written notice with details of terms and repayment plan to the District specifying its intent to apply for/seek a loan. Charter School shall also provide advance written notice of deposit of any sums which are loans and the plan for repayment.
- G. The District shall not be required to advance any funds or provide a line of credit under any circumstances to Charter School.
- H. To the extent necessary, and for the sole purpose of fulfilling its oversight responsibilities, the District may request and obtain information regarding the sources of Charter School funding and any accounts maintained by Charter School.
- I. To the extent that Charter School wishes to contract with the District for any services beyond those specified in this MOU, a prior written contract with the District shall be required. It is understood that the District may be interested in providing available services but at no cost to the District. (See separate Business Services Agreement between both parties.)
- J. It is recognized that either party may apply for private/grant funding. Any application that includes the other shall be approved in advance by the parties. Both parties agree to cooperate with the other when application is being made separately for funds. Charter School shall notify the Superintendent in writing of any separate application for funds.

- VI. **SPECIAL EDUCATION SERVICES/SECTION 504:** The following provisions govern the application of special education / Section 504 to Charter School students:
- A. It is understood that all children will have access to Charter School, and no student shall be denied admission due to disability.
 - B. Charter School agrees to implement a student study team process, a general education function, to monitor and guide educational services prior to application of Section 504 and special education services. For purposes of this section, the parties agree that a student study team is a group of Charter School staff knowledgeable about a particular student who meet to discuss and explore MTSS/RTII strategies that may be used with a student to enhance educational benefit when a student is under-performing. Such alternatives should generally be attempted prior to a referral to 504 or special education.
 - C. Charter School is fully responsible for implementation of Section 504 of the Rehabilitation Act. To the extent that District services are needed, Charter School shall reimburse the District for all time at the individual's hourly rate.
 - D. Charter School agrees to adhere to the policies, procedures and requirements of the Local Plan for Special Education and to have representation on the El Dorado Charter SELPA governing body. Charter School further agrees to abide by all federal laws applicable to the Charter School as such pertain to special education.
 - E. The parties recognize that the Charter School has been recognized as a Local Educational Agency (LEA) for purposes of special education. As an LEA, Charter School shall receive special education funding through the El Dorado Charter SELPA and shall maintain an accounting of federal and state special education funding. The funding shall be allocated to Charter School in accordance with El Dorado Charter SELPA policies and guidelines.
 - F. Delivery of Services: Charter School, as an LEA, shall be responsible for the delivery of any and all special education services including but not limited to referrals ("child find"), assessments, IEP meetings, delivery of educational and related services and any due process and complaints.
 - 1. In the delivery of such services, Charter School is responsible for compliance with all applicable federal and state laws.
 - 2. Special education services shall be provided to eligible Charter School students in accordance with the policies, procedures, and requirements of the El Dorado County Office of Education Local Plan for Special Education. Charter School agrees to provide transportation for the students who require special education services at a site other than Charter School or for students whose IEP requires transportation.

3. Charter School may contract with recognized vendors to provide special education services or retain their own qualified staff for such services.
4. If a parent of a student identified as having special needs elects not to receive educational and/or related services offered in an IEP, the Charter School parent will so signify in writing on the IEP form. The offer of services by the Charter School shall be in writing prior to this decision by the parent.
5. Charter School instructor(s) and Charter Administrator or designee will participate in all initial, annual, tri-annual and any specially called meetings on any special education student enrolled in Charter School.
6. Charter School understands and agrees that special education funding shall only be used to support special education services and that any costs beyond El Dorado Charter SELPA funding are the sole responsibility of the Charter School.
7. Due Process:
 - a. Charter School shall be responsible for all complaints and due process actions related to students enrolled in the Charter School.
 - b. In the event that a hearing request is filed against the District relating to a child's services received by Charter School while enrolled at the Charter School, the Charter School shall fully indemnify, hold harmless and pay for all costs associated, including attorney fees, costs and fees for legal representation, settlement costs and damages. The District and Charter School will work together to select legal representation and decide on case management.
- G. In the event Charter School expels a special education eligible student, or a student who is subsequently determined to be eligible for special education and notwithstanding the other provisions of this agreement, Charter School shall be solely responsible for providing and/or the cost of providing services for the former student in accordance with federal law. Charter School shall also be solely responsible for any litigation resulting from or related to such expulsion.
- H. In order to fulfill its responsibility as LEA, Charter School shall participate in and represent itself at all El Dorado County Special Education Local Plan Area meetings. To the extent that the El Dorado Charter SELPA provides training opportunities and/or information regarding special education to site staff, such opportunities and/or information shall be made available to Charter School staff. To the extent that site staff has the opportunity to participate in committee meetings of the El Dorado Charter SELPA as representatives of their district, such opportunities shall be made available to

the Charter School staff.

- I. Charter School agrees to fully comply with any lawful requests for information made by the District with regard to special education services and individual students, subject to any necessary assurances of confidentiality.

VII. **INSURANCE AND RISK MANAGEMENT:** Charter School will maintain at its own expense its own policies of comprehensive, liability insurance and property damage coverage as set forth below. Insurance as set forth below shall include self-insurance. Additional insurance may also be obtained as required by Charter School or as otherwise required by law.

A. **Student Insurance**

Charter School students may participate at their own expense in student insurance coverage programs offered by Charter School.

B. **Workers' Compensation**

Charter School is to procure and maintain, for the duration of this MOU, Workers' Compensation insurance against claims for injuries to the Charter School's employees in accordance with such insurance as required by the State of California Labor Code and Employers Liability coverage. In the event that Charter School decides to change providers, Charter School shall give notice to District no later than April 1 prior to the school year of change.

C. **General & Excess Liability**

Charter School, at its expense, shall procure and maintain throughout the term of this MOU General Liability insurance with a minimum per occurrence limit of \$30~~15~~,000,000 (\$5~~1~~,000,000 per occurrence + \$25~~14~~,000,000 umbrella policy) and the deductible/self-insurance retention shall not exceed \$10,000. Such minimum limits of policies shall in no event limit the liability of the Charter School hereunder. Insurance shall include coverage for claims against the Charter School, its elected or appointed officials, employees, agents, volunteers and students (interns while acting on behalf of the Charter School) arising out of errors and omissions, abuse and molestation, educator's legal liability, directors and officers, property damage liability, personal injury liability, advertising injury liability, and employment practices liability. The policy or policies shall name as additional insured/additional covered party the District, its elected or appointed officials, employees, agents and volunteers. The policy or policies shall provide that this insurance shall be primary with respect to any liability or claimed liability arising out of the performance or activities by the Charter School under this MOU or the Charter School's use of its school grounds, and that any insurance procured by the District, its elected or appointed officials, employees, agents and volunteers shall be excess and shall not be called upon to contribute until the limits of the insurance provided hereunder shall be exhausted.

C. Automobile Liability

Charter School shall maintain automobile liability insurance, including non-owned and hired coverage with a minimum per accident limit of \$10,000,000 for any injuries to persons (including death therefrom) and property damage in connection with the Charter School's activities under this MOU.

E. Property Insurance

District is not responsible for real or personal property losses suffered by the Charter School, its elected or appointed officials, employees, agents, volunteers or students. Charter School shall be solely responsible for obtaining adequate property insurance for Charter School's personal property, building improvements and any real property/buildings owned by the Charter School.

F. Bond/Crime Insurance

The Charter School shall purchase and hold fidelity bond coverage or employee dishonesty/theft insurance with a minimum limit of \$1,000,000 to cover all school employees.

G. Proof of Insurance

Charter School shall annually furnish the District with original certificates and amendatory endorsements affecting coverage required by this MOU. All certificates and endorsements are to be received and approved by the District before commencement of any activities under this MOU. However, failure to do so shall not operate as a waiver of these insurance requirements. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this MOU at any time.

H. RISK MANAGEMENT

The Charter School shall establish and institute risk management policies and practices to address reasonably foreseeable occurrences.

I. Charter School shall obtain necessary insurance commensurate with its corporate status and assets.

J. INDEMNIFICATION

The Charter School shall indemnify, defend, and hold harmless the District, its elected or appointed officials, employees, attorneys, agents, representatives, volunteers, successors and assigns (collectively hereinafter the "District Indemnified Parties") from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney's fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered is against the District Indemnified Parties, that may be asserted or claimed by any person, firm or entity arising out of, or in connection with, the Charter School's performance under the charter or this MOU, including but not limited to, any acts or

errors or omissions by the Charter School, its governing body, administrators, employees, agents, representatives, volunteers, successors and assigns, unless and except to the extent caused by the sole negligence or willful misconduct of any of the District Indemnified Parties.

The District shall indemnify, defend, and hold harmless the Charter School, its elected or appointed officials, employees, attorneys, agents, representatives, volunteers, successors and assigns (collectively hereinafter the “Charter School Indemnified Parties”) from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney’s fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered is against the Charter School Indemnified Parties, that may be asserted or claimed by any person, firm or entity arising out of, or in connection with, the District’s performance under the charter or this MOU, including but not limited to, any acts or errors or omissions by the District, its governing body, administrators, employees, agents, representatives, volunteers, successors and assigns, unless and except to the extent caused by the sole negligence or willful misconduct of any of the Charter School Indemnified Parties.

VIII. HUMAN RESOURCES MANAGEMENT: Charter School employees are not employees of the District. Charter School shall have sole responsibility for employment, management, dismissal and discipline of its employees.

- A. Charter School will conform to the laws regarding background checks, TB screening, fingerprinting and credentials/certificates (if required under law). Charter School shall provide a written list of its employees to the District no later than September 15 each school year. Charter School shall certify that the individuals on the list have met required background checks and TB screening.
- B. If Charter School decides to offer existing or new employees of Charter School the opportunity to participate in STRS/PERS, Charter School shall be responsible for entering into a contract with STRS and PERS. At the time of this MOU, it is understood that Charter School does intend to offer STRS and PERS to staff.

IX. FACILITIES:

- A. Charter School is located at 955 Inspiration Place, Redding, CA 96003. Charter School does not operate any additional campuses outside the district boundary or satellite campus within the Shasta County geographical boundaries.
- B. Charter School recognizes that its facilities and programs must conform with the American with Disabilities Act and any other federal requirement that may be applicable

to charter schools. Charter School shall be responsible for such costs associated with compliance.

- C. Prior to entering into any contract for land or buildings, Charter School shall review the proposed contract with the District or designee. Review by the District or staff does not constitute approval or liability for any debts incurred by Charter School under or pursuant to the contract. Such review has as its sole purpose monitoring information for the District and compliance of the charter.

X. EVALUATION OF EDUCATIONAL PROGRAMS/CONFORMANCE TO CHARTER:

- A. Oversight and monitoring of Charter School shall be in conformance with State and federal law and the terms of the approved charter. The District shall conduct at least one visit of Charter School per school year and shall have the right to inspect and observe any part of the Charter School at any time, provided the District shall give Charter School reasonable prior notice to the extent possible.
- B. Education Code 47604.33 delineates the reports that a charter school must annually prepare and submit to its chartering authority. EC 47604.33(a)(2) also states “On or before July 1, a local control and accountability plan and an annual update to the local control and accountability plan required pursuant to Section 47606.5.” If the Charter School’s LCAP and Annual update does not meet the requirements set forth in EC Section 47606.5, the District has both the ability and responsibility to ask for corrections and completeness to fulfill the requirements of statute. While the District does not approve an LCAP, it is the obligation of the authorizer to provide oversight of, and support to the Charter School with any of the reports required.

In addition, Charter School shall furnish the District with a final report and evaluation of its educational program of the prior year in April. The specifications of this report shall include, but not be limited to, the detail set forth below and applicable State law:

- a. The Annual Update section of the most recent LCAP may serve as the report on goals and expected measurable outcomes set in the prior year LCAP.
- b. Copy of health/safety procedures and summary of any major changes in this program.
- C. In addition to the report described above, Charter School shall also submit a report to the District in accordance with the requirements of the School Accountability Report Card in accordance with state timelines.
- D. Should the Charter School choose to receive Federal funds, then the Charter School is subject to the provisions of ESSA as applicable to charter schools. Under this federal law, local educational agencies, including direct funded charter schools, are required to

submit local education agency plans in order to access federal funds. A consolidated application must also be on file with CDE. The Charter School person responsible for this plan is the Charter Administrator. Charter School shall update the plan prior to its submission to the District. Subsequent plans and reporting will be provided and completed as required by law.

- E. Charter School agrees to administer the current state-wide performance assessments.
- F. With regard to student outcomes, the parties will comply with Education Code section 47607.3, if applicable.
- G. Charter School shall be responsible for operating Charter School in conformance with the provisions of the approved charter and this MOU and for providing the annual report.
- H. Credentials of Charter School instructional staff: Assignments shall be in accordance with state credential requirements.
- I. Uniform Complaint Procedure: Charter School will be responsible for establishing and maintaining a Uniform Complaint Procedure which will be distributed to parents/guardians at the time of student enrollment. The District agrees to refer all complaints regarding Charter School operations to the school's chief administrative officer for resolution in accordance with Charter School adopted policies. Parents, students, board members, volunteers and staff at Charter School will be provided with a copy of the school's policies and dispute resolution process and will agree to work within it. In the event that Charter School adopted policies and processes fail to resolve the dispute, the District Board of Trustees agrees not to intervene in the dispute without the consent of Charter School Governing Board unless the matter directly relates to one of the reasons specified in law for which a charter may be revoked.

XI. **SPECIAL PROGRAM/SERVICES AND/OR ACTIVITIES/SPORTS:** In the event that either party to this MOU wishes to have its students and or staff participate in a program/service/activity offered by the other party, advance approval and arrangements must be made. It is fully recognized that expenses for such participation may be charged in order that participation may be agreed upon. Such arrangements must be made with the appropriate site administration in advance and confirmed in writing.

XII. **POLICIES AND PROCEDURES:** Copies of all policies and procedures including Board Minutes of Charter School shall be provided to the District promptly upon adoption by Charter School, but no later than one month after adoption. The District shall be provided copies of any subsequent changes to those policies within one (1) month of adoption by Charter School.

XIII. **ENROLLMENT:** The parties agree that to the extent that enrollment exceeds capacity in any

year of operation; final enrollment will be determined by a random lottery.

The Parties recognize and agree that the Charter School will be open to all students consistent with legal requirements. The Charter School shall adopt and adhere to anti-discrimination policies that are consistent with law and prohibit unlawful discrimination against any protected group. Protected groups put forth under Title IX and in California are enumerated by Cal. Gov. Code §12940, Cal. Ed. Code §§ 200 and 220, Cal. Gov. Code §11135, and include actual or perceived sex, sexual orientation, gender, gender identity, gender expression, ethnicity, race, ancestry, national origin, religion, color, mental or physical disability, genetic condition or information, and age, as well as association with a member of a protected class. Additionally, it is the policy of the State of California, pursuant to Section 200 that all persons should enjoy freedom from discrimination and/or harassment of any kind in the educational institutions of the state. This includes sexual harassment, which is a form of sexual discrimination (Cal. Ed. Code §231.5).

Charter School shall make a serious and consistent effort to recruit students to Charter School to achieve a racial and ethnic balance among its pupils that is reflective of the general population residing within the school district in which Charter School is located.

If a Charter School student is expelled or leaves the charter school without graduating or completing the school year for any reason, Charter School shall notify the superintendent of the school district of a student's last known address within 30 days (pursuant to Cal. Ed. Code §47605(d)(3)), and shall maintain records of such notifications during the Term of this MOU for District Board review upon request.

XIV. **GOVERNANCE AND MANAGEMENT:**

Charter School agrees to comply at all times with applicable laws, which may include the following:

- The Ralph M. Brown Act ("Brown Act") (Cal. Gov. Code, §§ 54950 *et seq.*);
BROWN ACT: Charter School shall conduct their Board meetings and any other meeting so required according to the Brown Act (Standing Committees, etc.). The Brown Act requires boards to conduct their business in pre-announced and agendaized open session unless specific conditions exist that justify the meeting of a board in closed session. Charter School shall provide by September 15 of each year, the list of their regular meetings for that school year. Charter School agrees to provide to the Superintendent a copy of the agenda for all special and regular meetings of the Charter School Board and Council and other meetings subject to the Brown Act at the time the agenda is posted.
- The California Public Records Act (Cal. Gov. Code, §§ 6250 *et seq.*);
- State conflict of interest laws applicable to charter schools operated by nonprofit corporations, including but not limited to the Political Reform Act/Fair Political Practices Act (Gov. Code, §§87100 *et seq.*);
- The Child Abuse and Neglect Reporting Act (Cal. Penal Code, §§ 11164 *et seq.*);

- The Individuals with Disabilities Education Rights Act (“IDEA”) (20 U.S.C. §§ 1400 *et seq.*);
- The Americans with Disabilities Acts (42 U.S.C. §§ 12101 *et seq.*);
- The U.S. Civil Rights Acts, including Title VII of the 1964 Civil Rights Act;
- The California Fair Employment and Housing Act (“FEHA”) (Cal. Gov. Code, §§12900 *et seq.*);
- The Age Discrimination in Employment Act (“ADEA”) (29 U.S.C. §§ 621 *et seq.*);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §§ 794 *et seq.*);
- Education Code Sections 220 (prohibiting discrimination) *et seq.*;
- The Uniform Complaint Procedure (5 Cal. Code Regs., tit. 5, §§ 4600 *et seq.*);
- The Family Educational Rights and Privacy Act (“FERPA”) (20 U.S.C. §§ 1232g *et seq.*);
- Local Control Funding Formula (California Assembly Bill 97, as codified); and
- All applicable state and federal laws and regulations concerning the improvement of student achievement, including but not limited to any applicable provisions of the Every Student Succeeds Act of 2015.

XV. PUBLIC INFORMATION: Website Posting

Charter School shall post on the Charter School’s website the mandated state and federal documents. **(See Website Posting Requirements Appendix A)**

Charter School will promptly update the postings whenever the information changes, in no event later than ten (10) business days after the change.

Charter School shall comply with SB1375 which requires charter schools to post information regarding Title IX on their website and adds the school’s responsibility to make its website accessible to individuals with disabilities. (Education Code 221.61)

XVI. PUPIL TRANSPORTATION: Charter School shall be responsible for any transportation offered by Charter School to students who enroll in Charter School.

XVII. LEGAL SERVICES AND COSTS: Charter School will be responsible for procuring its own legal counsel and the costs of such service.

XVIII. OVERSIGHT: The Parties agree that the District will incur costs in connection with its performance of supervisory oversight of the Charter School as required by law, and that it is not in the best interests of either Party to require a mechanical assessment, accounting, billing and payment process to compensate the District for such costs. The Parties further agree that the District is not providing the Charter School with substantially rent-free facilities as referenced by Education Code section 47613(b). Therefore, the Parties agree that the actual

cost of the District's supervisory oversight of the Charter School is one percent (1%) of all Charter School's general purpose entitlement and categorical block grants, as defined in subdivisions (a) and (b) of Education Code section 47632. The parties agree that any costs related to legal services or consultation incurred by the District in the day-to-day operation or in connection with dispute oversight between the Charter School and other parties outside this agreement, shall be billed to the Charter School and the District will be compensated or reimbursed for such costs.

"Supervisory Oversight" as used in the Education Code section 47613 is defined in Education Code sections 47604.32 and 47604.33 to mean the District's performance of duties to include, in addition to other duties imposed under the Charter Schools Act and other applicable law, the following:

- Identification of at least one (1) staff member as contact person for the Charter School.
- Visiting the Charter School at least annually.
- Ensuring that the Charter School complies with all reports required of charter schools by law.
- Monitoring the fiscal condition of the Charter School.
- Providing timely notification regarding whether the charter's renewal is granted or denied, the charter is revoked, or the charter will cease operation for any reason.
- Reviewing annual reports and assessing the fiscal condition of the Charter School pursuant to Education Code section 47604.33.

On a quarterly basis, the District shall provide a written invoice and, as necessary, supporting expense information, to the Charter School detailing the amount due for services performed by the District under this MOU, the oversight fee due pursuant to this section and any expenses paid by the District on the Charter School's behalf.

Payment on invoices provided to the Charter School pursuant to this section shall be due within thirty (30) calendar days of receipt unless Charter School has provided written notice to District that it disagrees with invoiced charges. Payments shall be made to the District's Business Services Department. The Charter School may only withhold payment for services, fees or expenses that it has specifically contested. The Charter School shall make payment by check.

XIX. SEVERABILITY: If any provision or any part of this MOU is for any reason held to be invalid and or unenforceable or contrary to public policy, law or statute and/or ordinance, the remainder of this MOU shall not be affected thereby and shall remain valid and fully enforceable.

XX. NON-ASSIGNMENT: No portion of this MOU or the Charter petition approved by the Board

and District may be assigned to another entity without the prior approval of the Board and District.

XXI. WAIVER: A waiver of any provision or term of this Memorandum of Understanding must be by mutual agreement in writing and signed by all parties. Such waiver shall not constitute a waiver of any other provision of this Memorandum of Understanding.

XXII. BOARD TRAINING: The Charter School will orient all new board members and will provide ongoing training needed to enhance the effectiveness of its members to make sound decisions.

XXII. CLOSURE PROCEDURE: In the event that the Charter is revoked, Charter School takes action to close Charter School, or a condition of operation of Charter School specified in this MOU is not met, Charter School shall follow the procedures outlined in the charter for closure and all other State provisions.

XXIII. CONFLICT OF INTEREST: Charter School acknowledges that it is subject to the conflict of interest laws set forth in the California Corporations Code.

XXIV. MATERIAL REVISIONS TO CHARTER

Changes to the Charter deemed to be material revisions may not be made without prior approval from the District Board per Cal. Ed. Code §47607. Changes to the Charter considered to be material revisions include, but are not limited to, the following:

1. Substantial changes to the educational program, mission, or vision of the Charter School, including the addition or deletion of a major program component that is a distinctive feature of the Charter School, such as STEM, language immersion, grade level grouping, arts integration, etc.
2. Adding a classroom-based or non-classroom based program and/or facility not expressly authorized by the Charter.
3. Addition or deletion of grades or grade levels to be served, for the program as a whole or in a given year, not expressly authorized by the Charter, or otherwise required by law.
4. Changes to location of facilities, including school sites, resource centers, meeting space, or other satellite facility including the opening of a new facility. Temporary locations rented for serving students shall be exempt from this provision.
5. Changing the name of the Charter School.
6. Entering into a contract to be managed or operated by any other non-profit public benefit corporation (or any other corporation or entity), such as an Educational Management Organization or a Charter Management Organization other than RSA.

7. Substantial changes to admission requirements and/or enrollment preferences identified in the Charter.

XXV. CHARTER RENEWAL: RSA may seek renewal of the Charter prior to expiration of the Term of the Charter in accordance with statutory provisions.

XXVI. NOTIFICATION: All notices, requests, and other communications under this agreement shall be in writing and mailed to the proper addresses as follows:

To the Columbia Elementary:
School District

10140 Old Oregon Trail
Redding, Ca 96003
Attn: Clay Ross, Superintendent

To the Charter School at:

955 Inspiration Place
Redding, CA 96003
Attn: Lane Carlson, Administrator

Except to the extent any subject of this MOU may also be covered in the Charter, This Agreement contains the entire agreement of the parties with respect to the matters covered hereby, and supersedes any oral or written understandings or agreements between the parties with respect to the subject matter of this agreement. No person or party is authorized to make any representations or warranties except as set forth herein, and no agreement, statement representation or promise by any party hereto which is not contained herein shall be valid or binding. The undersigned acknowledges that she/he has not relied upon any warranties, representations, statements or promises by any of the parties herein or any of their agents or consultants except as may be expressly set forth in this MOU and Charter. The parties further recognize that this MOU shall only be modified in writing by the mutual agreement of the parties.

Dated: _____

Lane Carlson, Administrator
Redding School of the Arts

Dated: _____

Jean Hatch, Board President
Redding School of the Arts

Dated: _____

Toby Berens, President
Columbia Elementary School Board

Dated: _____

Clay Ross, Superintendent
Columbia Elementary School District

Appendix A - Website Posting Requirements

Bullying and Harassment Prevention Information – posted board policy can cover (AR 5131.2, AR 5145.3)

Child Abuse & Neglect – Post phone number for reporting on home page (EC 33133.5)

Current Board Agenda – Post on home page at least 72 hours prior to a regular board meeting or 24 hours prior to a special board meeting (BB 9320, BB 9322)

Hate Motivated Behavior – posted board policy can cover (BP 5145.9)

Healthy Schools Act (Integrated Pest Management Plan) – (EC 17611.5)

LCAP Federal Addendum – post on home page (EC 52065(a)(1))

Comprehensive Support and Improvement (CSI) Prompts (with LCAP) - embedded in LCAP

Local Control and Accountability Plans (LCAPs) – post on home page (EC 52065, EC 47606.5)

Mathematics Placement Policy- EC 51224.7

Sex Equity in Education Act (Title IX) - post in a prominent location (EC 221.61)

Sex Equity in Education Act (Gender participation in sports) - post for each school (EC 221.9(c)(d))

Title IX Prohibition against Discrimination– post on home page (EC 221.6, 221.61, 234.6)

Suicide Prevention – post policy on home page (EC 234.6)

School Accountability Report Card (SARC) - (EC 35256(c), 35258, 33126)

Special Education Plans – (EC56205.5)

Annual Evaluation of CTE programs (if applicable- receiving Perkins funding)

Citizen’s Oversight Committee (if applicable) (EC 15280)

Establishment of Charter Schools – Charter Schools only (EC 47605)

Charter School Enrollment Requirements – Charter Schools only (EC 47605(e)(4)(d))

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.5 – 2023/24 Library Information Specialist
Calendar - New

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve Calendar

BACKGROUND:

Administration will present the board with the Library Information Specialist Calendar. This classified position is scheduled to work a total of 188 days (Aug – May) and mirrors the previously approved Paraprofessional calendar.

- See Attached: Library Information Specialist Calendar

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

REDDING SCHOOL OF THE ARTS 2023-2024 LIBRARY INFO SPECIALIST

0

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1st Trimester Ends 11/03/23 (57 Days)
 2nd Trimester Ends 02/16/24 (113 Days)
 3rd Trimester Ends: 05/30/24 (175 days)
Release Times: K - 2nd @ 2:25 PM; 3rd - 8th @ 2:45 PM

Grey Shaded = Student Attendance Days **175**
Yellow = Non-Instructional Work Days **2**
Holidays **11**
Total Contract Days **188**

13

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

20

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

22

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

16

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

15

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

17

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

16

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

20

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

17

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

0

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

HOLIDAYS/RECESSES

Labor Day	Sept. 4th
Veteran's Day observed	Nov. 10th
<i>(by law must be Nov 11 if a weekday)</i>	
Thanksgiving Break	Nov. 20th - 24th
Winter Break	Dec. 22nd - Jan. 8th
New Year's Holiday	Jan. 1st
Martin Luther King Day	Jan. 15th
President's Break	Feb. 19th - Feb 23rd
Spring Break	Mar 29 - April 5th
Memorial Day	May. 27th

IMPORTANT DATES

School Meet & Greet	Aug. 14th
School Starts	Aug. 16th
Back to School Night	Aug. 22nd
Moon Festival	Sep. 29th
Parent/Teacher Conferences	Oct. 16th - Oct. 20th
Veterans Assembly	Nov. 9th
Theme Days	Nov. 17th & Apr. 26th
Chinese New Year (Year of the Dragon) ..	Feb. 9th
Celebration of the Arts/Open House	TBD
8th Grade Promotion	May. 29th
School Ends	May. 30th
*Snow Day/Emergency Make-Up Day:	March 29th
Staff Professional Development Day	
Federal and State Holidays	
Minimum Days	

RSA Board Approved:
 RSA Board Amended:

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.1 – Finance Committee Meeting Update
2.1.1 RSA vs. Columbia Salary Schedule Comparisons

PREPARER: Lisa Stewart/Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

The Finance Committee will report out on their 4/17 meeting. The committee reviewed salary schedule comparisons between RSA & Columbia and is seeking board direction regarding potential increases to certificated & classified salaries next year.

- See Attached: Finance Committee Minutes
- RSA vs. Columbia Salary Schedule Comparisons to be provided under separate cover

REFERENCE:

Finance Committee

**Redding School of the Arts
Finance Committee
April 17, 2023 Meeting Notes
Community Room
3:30 P.M.**

Names of those present:

As Appointed by the Board

Lane Carlson, Exec. Director - X	Cathleen Serna, Director of Finance - AB
Lisa Stewart, RSA Treasurer - X	Laura Dunaj, Cert Rep - X
Linda Schexnayder, Classified Rep - X	Abby Schanuth, Community - AB
	Robyn Stamm, CESD Business - X

Others invited:

Blake Schack, Building Supervisor - AB
Wendy Sanders, Intervention Director - X
Adel Morfin, Admin Assistant - X

Purpose of Finance Committee

The Governance Board may designate members of a Finance Committee that will hold a separate Budget Planning meeting in place of a meeting of the entire Board. In the case of a separate Finance Committee meeting, the results of this meeting will be presented to the Board at their next regular or special Board meeting. The purpose of the Finance Committee is to develop budgets, provide finance review of questions for the board and to submit interim reports as requested by the Governing Board.

- Review Minutes from March 6, 2023
[Finance meeting 3-6-23.docx](#)
- Review Finance Committee Members & Terms
Lane Carlson – RSA Executive Director
Robyn Stamm - Business Service Provider
Lisa Stewart – RSA Board Treasurer (Exp 6/30/2023)
Laura Dunaj - Certificated Employee Representative (Exp 6/30/2023)
Linda Schexnayder - Classified Employee Representative (Exp 6/30/2023)
Abby Schanuth – Community Representative (Exp 6/30/2023)

- 1) The committee reviewed the list of member terms ending at the end of the school year.
Lisa Stewart and Laura Duanj do not plan to renew their terms. Linda Schexnayder expressed interest in renewing her term as Classified Representative next year.
Lane Carlson reported Abby Schanuth had reached out to him and informed him she would not be able to continue on the committee for the remainder of the year due to other commitments.

Recommendations and directives that the board gives the finance committee to consider for annual budget development are:

- Review Certificated and Classified Salaries
 - The committee reviewed Reg Ed & MTSS Certificated salaries as compared to Columbia Elementary based on the salary proposal draft. The salary schedule comparison was based on RSA's continued effort to close the pay gap with other area schools and address some cell disparity within RSA's salary schedule. The cost to implement the salary schedule proposal for Reg Ed & MTSS Certificated salaries ranges from \$177K - \$231K per year. The committee recognizes the need for corrective action, but was concerned with the overall cost. They discussed the need to offset expenditures or increase enrollment in order to offset some of the cost. They also suggested a possible COLA adjustment instead. The committee decided to share the salary proposals with the board on 5/9 and request further direction on how best to move forward with certificated & classified salaries.
 - Wendy Sanders reported that the SpEd/MTSS office has been unable to hire a candidate for their recent vacancies. She believes it may have to do in part with RSA's salary schedules. She plans to offer a sign-on bonus for hard to fill positions and follow up with previous candidates to find out how RSA could improve hiring efforts.
 - Robyn Stamm noted some of the differences between the schedules. Columbia schedules are based on 186 calendar days vs. RSA 182 calendar days. Columbia's salary schedules range up to step 25 vs. RSA's step 30 range.
 - Classified salaries were also discussed and the committee agreed to a potential increase following board recommendation.
- Review anticipated ADA numbers of classroom based & non-classroom based programs.
 - The committee discussed the possibility of a TK program to increase ADA, as there is no plan to increase enrollment in the home school dept. Laura Dunaj mentioned there was interest from an RSA teacher to teach TK, but additional clarification was required regarding the credential requirement. Lane Carlson reported the board would need to establish and adopt a resolution that would outline those requirements. He plans to bring this information to the board on 5/9.
- Review the need for additional curriculum purchases and anticipated curriculum costs for High School programs, especially categorical or designated funds.
 - Laura Dunaj reported the need for additional curriculum for TK students in homeschool. Robyn reported RSA had \$38K reserved in UPK funding this year that could go towards curriculum and \$78K reserved for next year.
- Other anticipated costs
 - Lane Carlson reported SCOE was proposing to hire a resource officer that would serve local schools. The shared cost is approx. \$55K per year. This would pay for 1/3 of a resource officer shared with MVMS, Columbia and RSA.

Next Finance Committee Meeting
Monday, May 22, 2023 at 3:00 pm.

Meeting Adjourned: 4:45 p.m.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.2 – 2023/24 General Extra Duty Stipend Salary Schedule

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Amended General Extra Duty Stipend Salary Schedule Effective 7/1/2023

BACKGROUND:

RSA is amending the General Extra Duty Stipend Salary Schedule to include a \$5,000 Teacher on Special Assignment stipend and amend the Training Stipend to reflect the current daily sub rate (\$155/day).

Approval of these changes would take effect on 7/1/2023.

➤ See Attached: General Extra Duty Stipend Salary Schedule - Amended

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

**Redding School of the Arts
2023/24 General Extra Duty Stipend Schedule**

Stipend	Amount
*Classified Paraprofessional SPED Assessment	\$50/Assessment
Overnight Camp Chaperone	\$107/Daily
Fox Activities Club Team Advisor (FACT)	\$1,685/Annual
High School Advisor	\$2,500/Annual
High School Dual Enrollment Coordinator	\$5,000/Annual
Math Counts Advisor	\$1,285/Annual
Mentor/Coach/Department Chair/Lead Teacher	\$1,070/Annual
Student Council Advisor	\$1,715/Annual
<u>Teacher on Special Assignment (TOSA)</u>	<u>\$5,000/Annual</u>
Theater Manager/School Performance Advisor	\$2,140/Annual
Training Stipend	\$125 /Daily Sub Rate
Yearbook Advisor	\$1,500/Annual

The set stipend amount has no direct correlation to the amount of time the employee contributes to the project. Stipends are paid on a monthly basis, based on the employees pay cycle, and roll forward from year to year, until the employee is terminated and/or resigns from the position.

** Applies to Special Education Paraprofessionals with Testing Qualification Level B*

RSA Board Approved: 4/14/2020

Amended: 4/13/2021

Amended: 10/18/2022 (Retro 7/1/2022)

Amended: 3/14/2023

Amended:

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.3 –High School Building Committee Update

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

Administration will provide the board with an update on the high school & theater building plans & construction.

REFERENCE:

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.4 – 2024 RSA French Immersion Trip

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve

BACKGROUND:

RSA's High School French Class are seeking board approval to attend a French Immersion trip to France 3/28/2024 – 4/6/2024. The trip is organized through Forum Language Experience of Prometour USA, Inc. in collaboration with University Preparatory School. RSA students will have the opportunity to immerse themselves in French culture while brushing up on their French speaking skills.

- See Attached: RSA/U-Prep Itinerary & Cost Breakdown

REFERENCE:



Eiffel tower bateaux mouches

Immersion à France

28 Mar 2024 - 6 Apr 2024 | 10 days

If you want to immerse your students in the French culture, there's no better way than to visit France and experience it firsthand among the locals. From the D-Day beaches of Normandy to the charming châteaux of the Loire Valley – historical teaching moments in France are easy to come by.



Cheese stand

WHY SEND YOUR STUDENTS ON A FORUM LANGUAGE EXPERIENCE?

you will benefit from...

*E*xpertise of more than 30 years in the field,
*M*ore value for your investment in education,

while students benefit from...

*P*rivate tailor-made educational tours,
*O*pportunities to engage with locals,
*W*isdom and a greater interest in learning,
*E*nhancement on college applications,
*R*espect and understanding of other cultures



Arc de triomphe

Day 1 - MAR 28 USA | FRANCE

- Fly to France.

Day 2 - MAR 29 PARIS

- **Bienvenue en France** Upon arrival, meet your bilingual Forum Tour Manager who will be by your side, dedicated to your group while on tour.
- Stroll down the most famous avenue of the capital, the **Champs-Élysées**, connecting the Arc de Triomphe with the Place de la Concorde
- Climb atop the **Arc de Triomphe**, one of the most famous monuments in France, commissioned by Napoleon after his most important military victory. Enjoy the view of the city and visit the **Tomb of the Unknown Soldier**.
- Enjoy a meal with your group in a local restaurant.
- Night accommodation at your hotel.

Day 3 - MAR 30 PARIS

- Have breakfast at your hotel.
- Visit the **Musée du Louvre**, the world's largest art museum with its famous collection of art and antiquities includes the Mona Lisa and 35,000 other works of art on display in 300 rooms!
- Head to the **Latin Quarter** in the 5th arrondissement. As you stroll through the district you will also come across the Sorbonne university, shopping streets and the charming Place de la Contrescarpe.
- Make your way to **The Île de la Cité** and **Île Saint Louis**, two historic and beautiful neighborhoods in Paris. Explore its narrow streets and see some of the main tourist attractions, like Notre Dame Cathedral, the Sainte Chapelle and the Conciergerie
- Step into the **Sainte-Chapelle** - a Gothic masterpiece and intimate royal chapel which surrounds you in iridescent light and color formed by its awe-inspiring stained-glass windows.



- ❑ Later this afternoon, board a glass-topped "**bateau mouche**" and relax on a refreshing cruise through the Seine River with a superb view of Paris.
- ❑ Enjoy a meal with your group at a local restaurant.
- ❑ Head to the **Eiffel Tower** for an evening **light Show** as its beacon shines over Paris.
- ❑ Night accommodation at your hotel.

Day 4 - MAR 31 PARIS | NICE

- ❑ After breakfast this morning, strap on a helmet for a **guided bike tour** around the city! During this fun pedal, you will discover the most famous sites and have fantastic photo opportunities.
- ❑ Then visit the **Marché Saint-Germain**, a fun and lively covered market, for a taste of local life. Browse among the market vendors and enjoy the abundance of colors and scents.
- ❑ After lunch, make your way to the train station to catch the **TGV high-speed train** to your next destination: NICE!
- ❑ Welcome to **Nice**! A representative from EFL will meet you at the station and help you transfer to your language school. **EFL Nice school** is located in the French Riviera, offering a unique way of life and extraordinary cultural and artistic heritage thanks to the contributions of great painters, writers, musicians, and traditional Provençal cuisine!
- ❑ Meet your host families and start your immersion program. While staying with local families, you'll eat home-cooked meals and practice your French in real-life situations.
- ❑ Have dinner and spend the night with your host family.

Day 5 - APRIL 1 EFL NICE | MONACO

- ❑ Have breakfast at home.
- ❑ Attend **French classes** from 9am to 12:15pm.
- ❑ This afternoon, head to **Monaco**. This tiny principality is the second smallest (and the most densely populated) country in the world. See Prince Rainer's breathtaking **Palais du Prince**.



- ❑ Return back to Nice, and go for a stroll along the **Promenade des Anglais** - take in the sights and sounds of the mediterranean coast.
- ❑ Return to your host family for dinner and night accomodation.

Day 6 - APRIL 2 EFL NICE | ÈZE

- ❑ Have breakfast at home.
- ❑ Attend **French classes** from 9am to 12:15pm.
- ❑ Today, go to the medieval mountain town of **Èze**, perched on a rock 1,400 feet above sea level. Visit a local parfumerie and learn the 3000 year history of perfume making. Take part in a perfume workshop and learn how fragrances are produced!
- ❑ Return to your host family for dinner and night accomodation.

Day 7 - APRIL 3 EFL NICE | VILLE FRANCHE SUR MER

- ❑ Have breakfast at home.
- ❑ Attend **French classes** from 9am to 12:15pm.
- ❑ Take the train to **Villefranche-sur-Mer**. Explore the Old Town and visit the **Rue Obscure** "Dark Street" – a passageway under the harbor's front houses dating back to 1260. See the harbor, home to many fishing and charter boats just waiting to head out to sea. Visit **Amélie's Provençal market**. This craft market features artisan products including clothing, jewelry and crafts.
- ❑ Return to your host family for dinner.

Day 8 - APRIL 4 EFL NICE | ANTIBES

- ❑ Have breakfast at home.
- ❑ Attend **French classes** from 9am to 12:15pm.
- ❑ This afternoon, take the train to **Antibes**, a seaside resort hugging the Mediterranean between Nice and Cannes. Admire the famous sculpture **Le Nomade of Catalan** by contemporary artist **Jaume Plensa** that sits on top of a waterfront fort. Explore the village of Antibes with your group spend some time at the beach (subject to weather).



- ❑ Return to your host family for dinner and night accomodation.

Day 9 - APRIL 5 EXCURSION TBD

- ❑ Have breakfast at home.
- ❑ Enjoy a full day excursion in the region (TBD before departure - ie: Saint Paul de Vence)
- ❑ Return to your host family for dinner and night accomodation.

Day 10 - APRIL 6 FRANCE | USA

- ❑ After breakfast, say a fond *au revoir* to your host family!
- ❑ Transfer to the airport to catch your flight back home.

Program cost per person*

30+ participants	\$3794
26 - 29 participants	\$3856
22 - 25 participants	\$3931
18 - 21 participants	\$4055
14 - 17 participants	\$4245

Payment schedule

May 7 2023	\$500
June 7 2023	\$450
July 7 2023	\$450
August 7 2023	\$450
September 7 2023	\$450
October 7 2023	\$450
November 7 2023	\$450
December 7 2023	Balance

Trip Program includes:

- ✓ Round-trip airfare* from San Francisco International Airport to Paris - All airports and from Cote D Azur Airport to San Francisco International Airport
- ✓ Departure taxes and airline fuel surcharges of \$615 per traveler
- ✓ 2 night(s) multiple occupancy (3/4 students per room with private bath) in quality three-star hotels – single beds not guaranteed
- ✓ 6 night(s) half-board (breakfast and lunch or dinner) multiple occupancy with your host family (2 or 3 students per family)
- ✓ Immersion program: Chaperones - 6 night(s) accommodation with a host family (1 or 2 chaps per home)
- ✓ Accommodation with your host family during the immersion program
- ✓ 2 night(s) multiple occupancy (3/4 student per room + private bath) in quality 3-star downtown hotels – sharing double beds
- ✓ Meals at hotel and local restaurants - Breakfast: 2 / Lunch: 0 / Dinner: 2 (includes one beverage and a vegetarian option).
- ✓ Meals with your host family (exceptions may apply)
- ✓ Cultural & leisure activities as per itinerary
- ✓ Service of a bilingual Forum Tour Manager while on tour
- ✓ Local guides as listed in the itinerary
- ✓ Ground transportation while in Europe
- ✓ Language classes with qualified native teachers

Trip Program does not include:

- ✗ Hotel Rooming Supplements:
 - Twin Room guarantee \$50/traveler/night
 - Single Room guarantee \$100/traveler/night
- ✗ Meals not indicated in your itinerary
- ✗ Adult Activity Supplement: \$12/traveler/day
- ✗ Tips are at your discretion – standard guidelines:
 - Forum Tour Manager: 5€/traveler/day
 - Bus Drivers: 1€/traveler/day
 - For all other services (restaurant staff, local guides, etc), we recommend setting aside an additional 2-5€/traveler/day to tip based on the service received.
- ✗ Adult Accommodation during the immersion

Date of quote: **Mar 31, 2023** | Prices are valid until: **May 07, 2023** | Your Forum Tour Consultant: **Patricia Roque**

* All services listed on the proposal are subject to availability. In the event of not being able to book a desired service or supplier, it will be replaced by a similar item of equal standard and value.

* Airlines have the legal right to increase fuel surcharges to flight tickets after bookings have been made. In the event of an increase in airline taxes and/or fuel surcharges, Forum reserves the right to update prices accordingly.

* Forum is pleased to provide the "Student Protection Plan" from Travel Insured International for all participants. You may add the **optional Cancel For Any Reason (CFAR) upgrade**, which allows you to recover 75% of your cancellation fees, provided that the additional cost is paid with or before your final payment for the trip and cancellation occurs 48 hours or more prior to departure. **The base cost for this upgrade is \$100.75. *CFAR is not available to residents of NY state***

To reserve your spot:

1 Create a user account - Scan this QR code with your smartphone
or go to: <https://enrollmentbyprometour.com/travel/2122/tk/9U5LJQ>



2 Once your user account has been created, you will receive an email to activate it.

3 Complete the **Enrollment Form** online with a **\$500** deposit by **May 07, 2023**.

Additional enrollment & passport instructions:

- When you enroll, please have the following information ready:
 - Payment method (Forum Language Experience accepts credit / debit card, checks or money orders)
 - Automated monthly payment option available upon enrollment
 - Valid passport - must be valid for at least 6 months AFTER your trip return date
 - **Don't have a passport?** You can enroll now and enter your passport details later. We advise that you apply for your passport as soon as you finish the trip enrollment form. Passport information must be entered no later than three months before departure. If you do not have passport information entered at that time, your trip may be cancelled and Forum cancellation fees will apply.

- You can make payments, review your traveler information, and view trip details through your account.

Need Support? **We're here to help!** 

Contact us at:



support@forumbyprometour.com



1-800-474-1633



forumlanguageexperience.com



Mon-Thu from 7:30AM to 5:00PM PST
Fri from 8:00AM to 4:30PM PST

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.5 –2023/24 Governing Board Openings

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

The Governing Board will review current member terms and discuss vacancy opening for the upcoming school year.

2022/23 Governing Board Member Terms:

Jean Hatch – (Founder)

Tiffany Blasingame – PTC Parent Member – Ending 6/30/2024

Vacancy – PTC Parent Member

Daria O’Brien – Community Member - Ending 6/30/2024

Jonathan Sheldon – Community Member - Ending 6/30/2023

Lisa Stewart – Community Member - Ending 6/30/2023

Antonio Cota – Community Member - Ending 6/30/2024

*Rebecca Lahey – Staff Liaison - Ending 6/30/2024

REFERENCE:

Governing Board Operations

Governing Board Policies/Board Duties & Responsibilities/Board Internal Business

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.6 – Approve June 6, 2023 Board Meeting
Date

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Board Meeting Date

BACKGROUND:

RSA Executive Director is proposing to hold an additional board meeting in June to review & discuss the 2023/24 Annual Budget draft & hold a public hearing on the LCAP Plan for the coming school year.

The proposed meeting is tentatively scheduled for 6/6/2023, pending board approval.

REFERENCE:

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Personnel Reporting

SUBJECT: Agenda Item 2.7 – Resolution 2022-23-03 to Establish TK
Professional Experience Equivalency

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve

BACKGROUND:

Administration is seeking board approval to adopt a resolution that will establish an experience equivalency to Early Childhood Education or Childhood Development units required to teach transitional kindergarten (TK).

- See Attached: Board Resolution 2022-23-03 to Establish TK Experience Equivalency
- See Attached: TK Qualifications Worksheet Sample

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

RSA Governing Board:
Jean Hatch, Founder & President
Jonathan Sheldon, Vice President
Lisa Stewart, Treasurer
Tiffany Blasingame, Secretary
Daria O'Brien, Community Member
Antonio Cota, Community Member

Lane Carlson, Executive Director



RESOLUTION 2022-23-03

RESOLUTION NO. 2022-23-03, RESOLUTION TO ADOPT METHODOLOGY TO DETERMINE PROFESSIONAL EXPERIENCE EQUIVALENCY FOR EARLY CHILDHOOD EDUCATION OR CHILD DEVELOPMENT UNITS

WHEREAS, Education Code section 48000(g) requires credentialed teachers who are first assigned to a TK classroom after July 1, 2015 to have one of the following by August 1, 2023:

- 1) At least 24 units in early childhood education, or childhood development, or both
- 2) Professional experience in a classroom setting with preschool age children comparable to the 24 units of education described in bullet 1 (comparability determined by the local employing agency)
- 3) Child Development Teacher Permit issued by the Commission on Teacher Credentialing

WHEREAS, Redding School of the Arts (RSA) desires to continue to serve transitional kindergarten students in its independent study program.

WHEREAS, Redding School of the Arts (RSA) desires to have the ability to serve on-site transitional kindergarten students in the future.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of Redding School of the Arts recognizes that professional experience with preschool age children is substantively equivalent to educational units in early childhood education or child development.

THEREFORE BE IT FURTHER RESOLVED, that the Governing Board of Redding School of the Arts adopts the following formula to determine unit equivalency from qualified professional experience: (75) hrs. experience = 1 Semester Unit

AYES: _____ **NOES:** _____ **ABSTAIN:** _____ **ABSENT:** _____

I, Tiffany Blasingame, Secretary of the Redding School of the Arts Governing Board hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on May 9, 2023, by a roll call vote.

Jean Hatch
President of the Governing Board

Tiffany Blasingame
Secretary of the Governing Board



TK Qualifications Worksheet

Education Code section 48000(g) requires credentialed teachers who are first assigned to a TK classroom after July 1, 2015 to have one of the following by August 1, 2023:

- 1) At least 24 units in early childhood education, or childhood development, or both
- 2) Professional experience in a classroom setting with preschool age children comparable to the 24 units of education described in bullet 1 (comparability determined by the local employing agency)
- 3) Child Development Teacher Permit issued by the Commission on Teacher Credentialing

Qualified professional experience with preschool age children can be used to satisfy the 24 ECE Unit requirement for teaching transitional kindergarten students.

Please complete the following table to determine equivalency and attach backup documentation to verify qualifying professional experience (i.e. employment verification letters, pay stubs, etc.):

Employee Name: _____

Agency	Job Title	Hrs./Day	Days/Week	Weeks /Yr.	No. of Years	Total Hours
					Total Hours	

ECE Unit Equivalency: (75) Hrs. Experience = 1 Semester Unit

Total Hours _____ / 75 Hours/Semester Unit = _____ Units

Employee Signature: _____

Date: _____

RSA Administrator Signature: _____

Date: _____

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Personnel Reporting

SUBJECT: Agenda Item 2.8 – Teacher on Special Assignment Job
Description – 1st Read

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

Admin will provide the board with draft of the Teacher on Special Assignment Job Description for review. Aside from the traditional teaching responsibilities, this position will take on special administrative duties as assigned.

A final draft of the job description will be provided to the board for approval next month.

- See Attached: Teacher on Special Assignment Job Description

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

Teacher On Special Assignment

About the Employer

Redding School of the Arts is founded on the belief that for many students, the traditional school and/or classroom is not necessarily the best setting for their education. We provide active, curious and social students with options in their educational program, which include the visual and performing arts. RSA offers professional opportunities for teachers who may be looking for a new approach and emphasizes participatory school governance in which teachers are actively involved in decision making at the school site.

RSA recognizes the tremendous untapped potential in many of the youth in our community. They are often unmotivated to succeed in school because of negative peer influences, frustrations with the learning process and/or limited visions for their futures. RSA seeks to leverage its strong and positive relationships with teens and its understanding of what motivates them to achieve. Youth enjoy and engage with the career focused curriculum, whether it is for UC/CSU transfer or the completion of a CTE certificate.

Job Summary

Under the direction of the Executive Director, the Teacher on Special Assignment (TOSA) serves outside the classroom setting for assignments as determined by the needs of RSA and specified by the Director.

Job description

Under the direct supervision of the Executive Director/Site Principal, the teacher will provide an educational program that meets the instructional needs of each student in the teacher's area of credentialed responsibility consistent with the school goals and school board policy.

1. Provide assistance and instructional support to administrators and classroom teachers to facilitate strategic planning in support of school priorities and results.
2. Resolve student or parent issues regarding discipline and/or attendance;
3. Direct ASB activities: meet with advisors regarding dates, events, necessary paperwork for clubs/activities;
4. Monitor school progress towards achievement of the district goals through review and analysis of data to ensure all decisions and program implementations are data driven;

5. Assist the administration with setting goals for improved instruction and monitoring of student achievement data to make informed instructional decisions;
6. Use knowledge of state standards-based assessment, scoring and reporting methods to aid in the design of school improvement programs.
7. Facilitate regular meetings of instructional staff for the purposes of professional development, curriculum alignment, and improving instructional practices;
8. Assist in the continued enhancement of the management of RSA by modeling appropriate behavior for and toward students and staff, and by displaying professional conduct and appearance at all times;
9. Perform other related duties as assigned or required.

Education and Experience

- A Valid California Teaching Credential
- A minimum of three years teaching experience is required.
- A strong background in effective implementation of professional development, data assessment and instructional coaching.
- Experience in design, implementation, monitoring of programs and presentation of high quality staff development.

General Qualifications

1. A belief in our mission that all students will learn and successfully master the content and skills necessary for high school and advanced post secondary education.
2. Desire to work as a vital part of the RSA team to ensure continuous improvement for students, staff and RSA community as a whole
3. Effectively work with individuals and groups.
4. Follow the principles of training and providing work direction.
5. Analyze assessment, attendance and other relevant data to assist in creating goals and objectives and evaluating the effectiveness of program services.
6. Thorough understanding of the Common Core State Standards.
7. Interpersonal skills using tact, patience and courtesy. Computer technology and software skills.

Ability to

1. Read, interpret and apply legal mandates, policies, rules, regulations and operational procedures pertaining to school and departmental operations.
2. Provide support for RSA to accelerate student achievement and eliminate all achievement gaps.
3. Develop goals and objectives; establish and meet schedules and timelines; work with discretion and confidentiality.
4. Define projects and specifications; deal with a variety of projects simultaneously; prepare clear and concise management reports.

5. Establish and maintain cooperative and effective working relationships. Understand and carry out oral and written directions.
6. Communicate effectively both orally and in writing in a clear and concise manner. Exchange and retrieve information in person and on the telephone.
7. Apply policies and procedures related to the assigned duties and responsibilities of the position with good judgment in a variety of situations.

Board Approved:

DRAFT

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Personnel Reporting

SUBJECT: Agenda Item 2.9 – Teacher on Special Assignment Calendar
– 1st Read

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

Admin will provide the board with draft of the Teacher on Special Assignment Calendar for review. This certificated position is scheduled to work a total of 195 days (Aug – Jun) and will closely mirror the Vice Principal calendar.
A final draft of the personnel calendar will be provided to the board for approval next month.

- See Attached: Teacher on Special Assignment Calendar

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

REDDING SCHOOL OF THE ARTS 2023-2024 TEACHER ON SPECIAL ASSIGNMENT

0

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1st Trimester Ends 11/03/23 (57 Days)
 2nd Trimester Ends 02/16/24 (113 Days)
 3rd Trimester Ends: 05/30/24 (175 days)

Release Times: K - 2nd @ 2:25 PM; 3rd - 8th @ 2:45 PM

Grey Shaded = Student Attendance Days **175**

Yellow = Non-Instructional Work Days **20**

Holidays **0**

Total Contract Days **195**

23

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

20

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

22

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

16

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

15

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

18

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

16

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

20

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

17

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

22

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

6

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

HOLIDAYS/RECESSES

Labor Day	Sept. 4th
Veteran's Day observed	Nov. 10th
<i>(by law must be Nov 11 if a weekday)</i>	
Thanksgiving Break	Nov. 20th - 24th
Winter Break	Dec. 22nd - Jan. 8th
New Year's Holiday	Jan. 1st
Martin Luther King Day	Jan. 15th
President's Break	Feb. 19th - Feb 23rd
Spring Break	Mar 29 - April 5th
Memorial Day	May. 27th

IMPORTANT DATES

School Meet & Greet	Aug. 14th
School Starts	Aug. 16th
Back to School Night	Aug. 22nd
Moon Festival	Sep. 29th
Parent/Teacher Conferences	Oct. 16th - Oct. 20th
Veterans Assembly	Nov. 9th
Theme Days	Nov. 17th & Apr. 26th
Chinese New Year (Year of the Dragon) ..	Feb. 9th
Celebration of the Arts/Open House	TBD
8th Grade Promotion	May. 29th
School Ends	May. 30th
*Snow Day/Emergency Make-Up Day:	March 29th
Staff Professional Development Day	
Federal and State Holidays	
Minimum Days	

RSA Board Approved:
 RSA Board Amended:

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Personnel Reporting

SUBJECT: Agenda Item 2.10 – Review of Administration Organization

2.10.1 Summary of Admin Positions - Amended

2.10.2 K-12th Organizational Charts – Amended

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Organizational Charts

BACKGROUND:

The Governing Board will review the proposed amendments to the Summary of Admin Positions and K-12 Organizational charts. These changes will reflect the organizational vision of the K-8 Program & High School over the next three years.

- See Attached: Summary of Admin Positions – Amended Draft
- See Attached: K-12th Organizational Charts – Amended Draft

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel



REDDING SCHOOL OF ARTS

Summary of Administrative Positions

Board of Directors: The Board is responsible for the fiscal well-being and strategic direction of the organization.

Executive Director: Develops and maintains a positive educational program designed to meet the needs of the community and carries out policies of the Board so that the school's mission is met; Responsible for complete oversight of educational personnel and education operations of the charter; Ensures policies and procedures meet state requirements and are implemented accordingly; Serves as the representative of the school to all state and local organizations when needed or requested. Develops/implements annual budgets and special projects to ensure the mission of the school is met. Interfaces with the Theater Booster Club (TBC) and the Foundation for Promoting Arts Education (FPAE); Reports directly to the Governing Board.

MTSS/Special Education Director– Ensures that all students at RSA receive appropriate special education services and other academic and social-emotional learning intervention within a Multi-Tiered Systems of Support (MTSS) model. Includes representing RSA at SELPA CEO and Professional Learning Networking (PLN) meetings, Responsible for state and SELPA special education program reviews. Plans and facilitates MTSS staff meetings. Participates in hiring special education and other intervention staff, supervises and evaluates special education/intervention certificated and classified staff. Reviews and approves absences and monthly timesheets. Acts as administrator for IEP, SST and 504 Accommodation Plan meetings related to student learning needs; Attends all Mediations, Due Process and ADR meetings, Develops department expenses and revenues for the finance committee. Recommends staff and school training to ensure compliance with Special Education State Requirements and best practices in school-wide intervention. Reports to the Executive Director.

K-8 Principal: Implementation and oversight of the K-8 programs and systems in line with the school's mission. Manages curriculum implementation and professional development opportunities for staff. Administrates the elective program and events. Evaluations of certificated staff and office staff as presented in the organizational chart or as assigned by the Executive Director to support the school's mission. Oversees or assists in the completion of School Operational and Accountability reports including the drafting of applicable board policy or amendments. Works with the admin team to plan and calendar mission focused events and activities. Interfaces with the Parent Teacher Council (PTC); to Reports to RSA's Executive Director.

K-8 Vice Principal: Oversight and implementation of all extracurricular activities - ASB, athletic programs, field trips, driver applications, and special events; Scheduling of student supervision aides and student discipline/intervention, including low-level SSTs; Oversees student attendance. Approve absences and timesheets for paras; Evaluations of classified employees as presented in the organizational chart or as assigned by the Executive Director to support the school's mission. Organizing, training, and reporting school-wide benchmark testing and other required state testing. Assists in the completion of School Operational and Accountability reports. Reports to RSA's K-8 Principal.

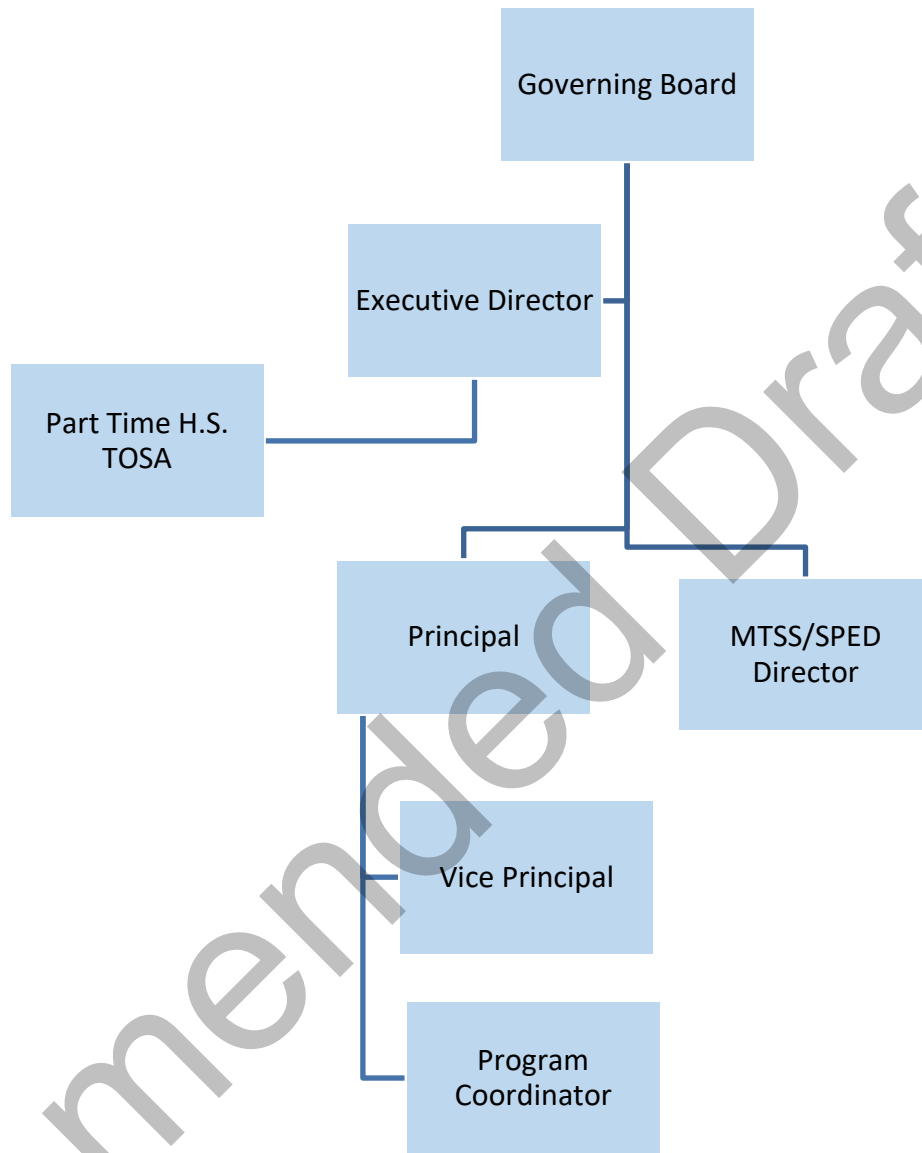
The Facilities Supervisor: is responsible for ensuring proper functioning and maintenance of the HVAC and energy systems, automated control systems, compliance with Leadership in Energy and Environmental Design (LEED) criteria; responsible for network management, systems implementation, theater management, review and development of the facilities work calendar; Assists in developing a budget, reviews and approves expenditures related to the building. Provide logistical support, labor and transportation for off campus events and supply purchase. Responsible for scheduling and overseeing; maintenance, custodial and theater employees. Review and approval of employee absences and timesheets. Maintains a cooperative working relationship with outside rental groups and the McConnell Foundation. Reports to the Executive Director.

Outsourced Business Service Provider: Responsible for reviewing and/or developing all fiscal requirements of the school including accounting, finance, budget process, payroll, accounts payable and receivable, participates in the finance committee, legal and audit processes.; responsible for overseeing compensation and benefits works with the administrative team. The annual contract may include additional information for this position. Reports to RSA's Executive Director.

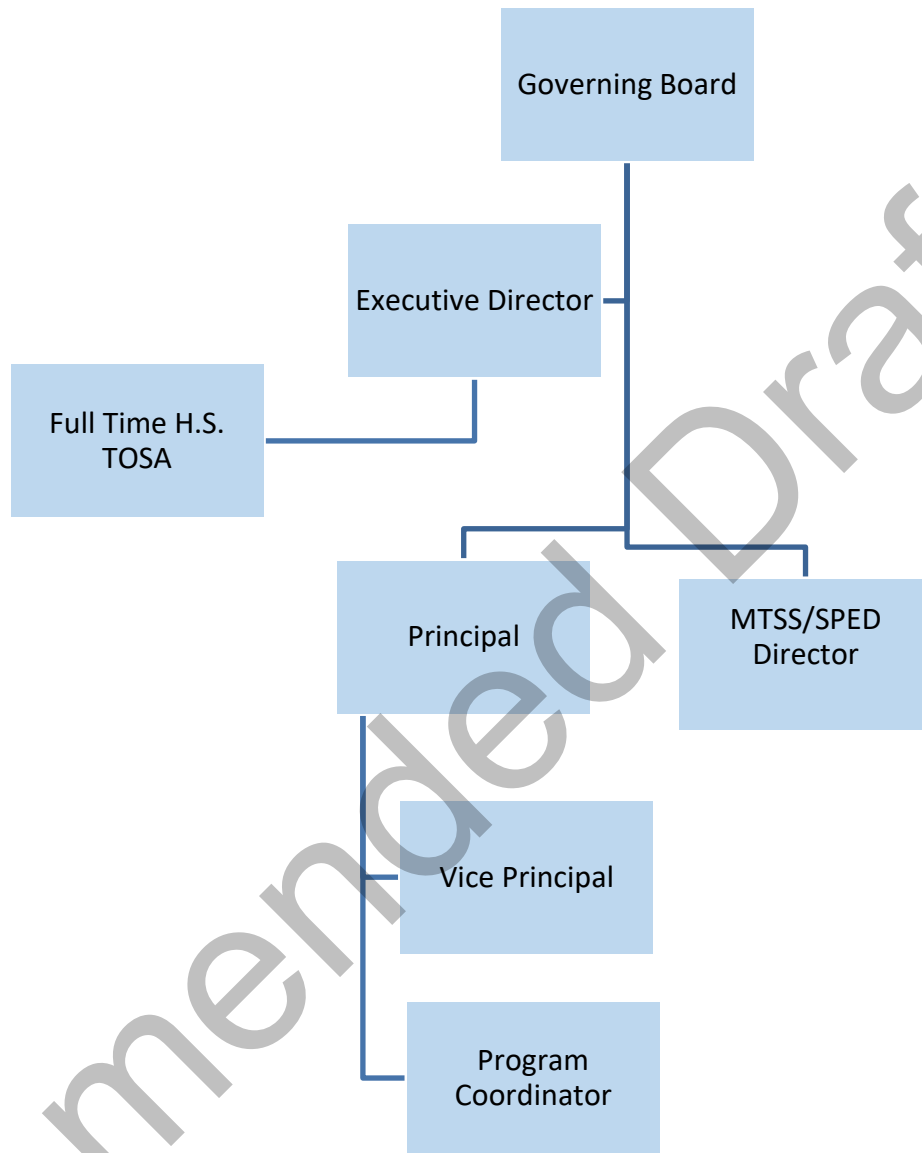
Reviewed: 9/10/2019
Amended: 11/10/2020
Amended:

Amended Draft

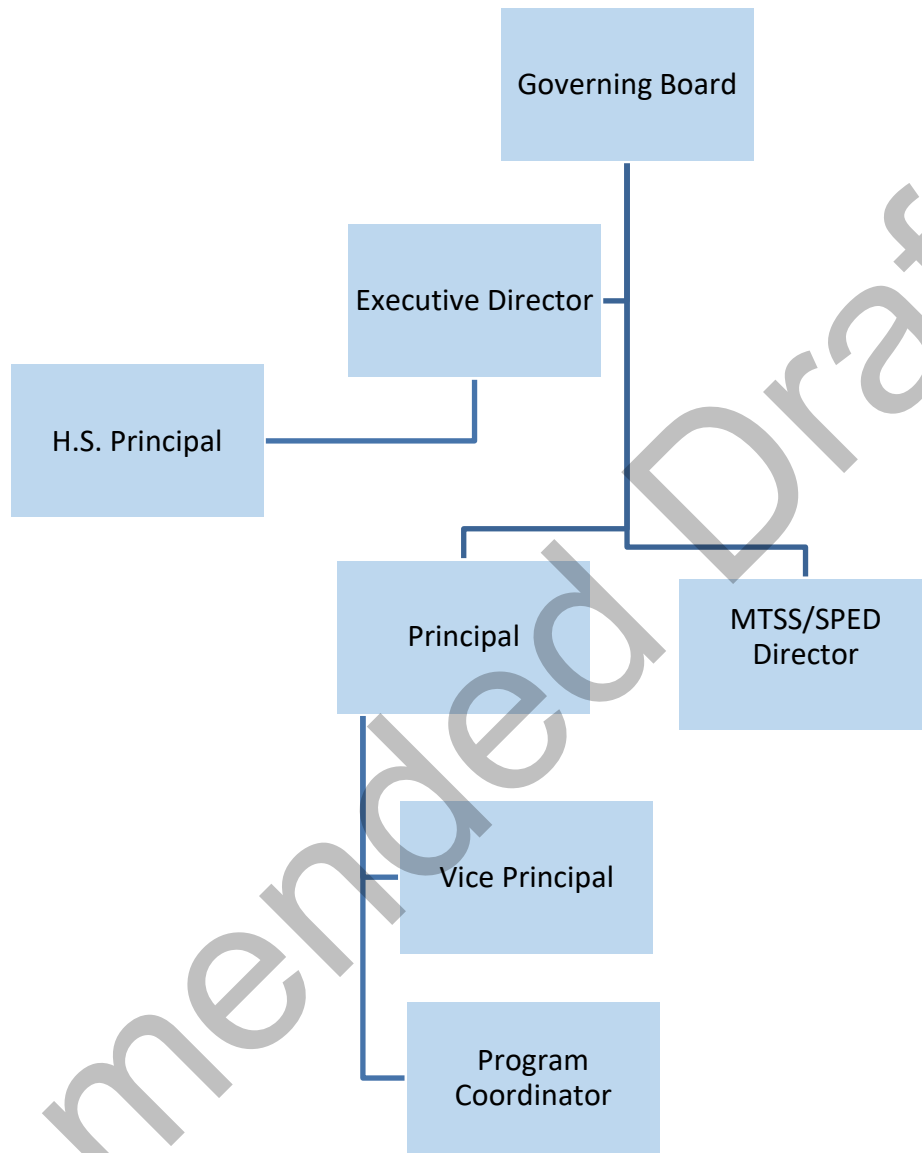
Redding School of the Arts – Administration 2023-24



Redding School of the Arts – Administration 2024-25



Redding School of the Arts – Administration 2025-26



Amended Draft

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Personnel Reporting

SUBJECT: Agenda Item 2.11 – Personnel Updates

Resignations:

- Rachel Crew – 5/31/2023 Middle School ELA Teacher
- Jesse Pyron – 5/30/2023 Paraprofessional
- Wendy Ruloph - 4/17/2023 Lead Paraprofessional
- Caitlyn Spina - 5/30/2023 School Psychologist

Retirement:

- Rachel Dressel – 5/30/2023 Cooking Elective Teacher
- Wendy Sanders – 8/15/2023 SpEd/MTSS Director

Employment Updates:

- Jennifer Holien – 2023/24 Library Information Specialist

New Hires:

- Christina Bryant – 8/9/2023 Middle School ELA Teacher

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve

BACKGROUND:

It is the Governing Boards responsibility to hire and terminate, upon nomination and recommendation of the School Director, all personnel.

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel